



**BRANT HALDIMAND NORFOLK
Catholic District School Board**

Agenda

Catholic Education Centre
322 Fairview Drive
Brantford, ON N3T 5M8

**Budget Committee
Monday, January 11, 2016 – 4:00 p.m.
Haldimand Room**

Members: Rick Petrella (Chair), Tom Grice, Carol Luciani, Bonnie McKinnon, Pat Petrella

- | | |
|---|---------------|
| 1. Opening Prayer | Rick Petrella |
| 2. Approval of the Agenda | Rick Petrella |
| 3. Approval of the Minutes – May 27, 2015 | Rick Petrella |
| 4. Declarations of Conflict of Interest | Rick Petrella |
| 5. Business Arising from the Minutes | Rick Petrella |
| 6. Information Items | |
| 6.1 Goals for 2016-17 Budget | Chris Roehrig |
| 6.2 Budget Planning: 2016-17 Budget Procedures Manual | Tom Grice |
| 6.3 2015-16 Revised Budget | Tom Grice |
| 7. Trustee Inquiries | Rick Petrella |
| 8. Move to In-Camera Session | Rick Petrella |
| 9. Report on In-Camera Session | Rick Petrella |
| 10. Next Meeting & Adjournment | |
-

Next Meeting: tbd



**BRANT HALDIMAND NORFOLK
Catholic District School Board**

Minutes

Catholic Education Centre
322 Fairview Drive
Brantford, ON N3T 5M8

**Budget Committee
Wednesday, May 27, 2015 – 4:00 p.m.
Boardroom, Catholic Education Centre**

Present: Rick Petrella (Chair), Bill Chopp, Dan Dignard, Tom Grice, Carol Luciani, Bonnie McKinnon, Pat Petrella, Chris Roehrig

1. Opening Prayer

Rick Petrella opened the meeting with prayer.

2. Approval of the Agenda

Moved by: Bonnie McKinnon

Seconded by: Carol Luciani

THAT the Budget Committee approves the agenda of May 27, 2015.

Carried

3. Approval of the Minutes – May 12, 2015

Moved by: Carol Luciani

Seconded by: Bonnie McKinnon

THAT the Budget Committee approves the minutes of May 12, 2015.

Carried

4. Declaration of Conflict of Interest - Nil

5. Business Arising from the Minutes - Nil

6. Staff Reports and Information Items

6.1 2015-16 Budget

Superintendent Grice presented the budget, which will be referred to the Committee of the Whole for eventual approval at the June Board meeting. The presentation included the materials from the previous two Budget Committee meetings, as well as the proposed changes recommended by Trustees at the previous meeting. Superintendent Grice also distributed changes to the Communications budget of which an additional amount was included. A review of grants and grant areas was presented to the Committee to enhance understanding of the revenue side of the budget. Superintendent Grice reviewed the changes to the preliminary budget that included, but were not limited to, a benefit adjustment, telephone/ WAN, advertising, additional teacher allocation (Special Education), and computer services. Some questions arose regarding the Communications budget and whether enough monies had been allocated to be able to carry-out the vision of the Board. Given that the Board's vision has not been fully articulated, the Committee felt that the budget was sufficient to accommodate tentative plans. Superintendent Grice reviewed some of the reasons for high electrical costs for newer schools in the Board, which included robust HVAC systems, community use, common spaces and overall size. An additional amount for electricity costs was included in the overall budget of the Board. Superintendent Grice indicated that WAN costs will be mitigated by an overall strategy supported by a consultant.



Superintendent Grice reviewed the preliminary change column of the budget document, which highlighted all budget changes that were made between the May 12, 2015 and today's Budget Committee meetings.

Superintendent Grice presented a balanced budget. Questions arose regarding whether or not there were any delays of capital or facilities projects based on the balanced budget. Some inquiries were made regarding whether or not Principals felt comfortable making requests for capital projects or school improvements. Some discussion arose regarding the past year's surplus and the matter of augmenting school projects when a surplus is imminent.

Trustees were interested in a top 20 list of outstanding capital projects. Trustees made an inquiry to determine whether a *Wish List* could be created to spend apparent surpluses. Superintendent Grice indicated he would bring a report to the Accommodations Committee about possible projects. In particular, the water issue at St. Basil was discussed.

Moved by: Bonnie McKinnon

Seconded by: Carol Luciani

THAT the Budget Committee recommends that the Committee of the Whole refers the 2015-16 Salaries and Benefits Budget, in the amount of \$92,988,174, to the Brant Haldimand Norfolk Catholic District School Board for approval.

Carried

Moved by: Bonnie McKinnon

Seconded by: Carol Luciani

THAT the Budget Committee recommends that the Committee of the Whole refers the 2015-16 Operations Budget, in the amount of \$26,657,021, to the Brant Haldimand Norfolk Catholic District School Board for approval.

Carried

Moved by: Carol Luciani

Seconded by: Bonnie McKinnon

THAT the Budget Committee recommends that the Committee of the Whole refers the 2015-16 Capital Budget, in the amount of \$1,487,865, to the Brant Haldimand Norfolk Catholic District School Board for approval.

Carried

7. Trustee Inquiries - Nil

8. Move to In-Camera Committee

Moved by: Bonnie McKinnon

Seconded by: Carol Luciani

THAT the Budget Committee move into in-camera session.

Carried



**BRANT HALDIMAND NORFOLK
Catholic District School Board**

Minutes

Catholic Education Centre
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9. Report on the In-Camera Session

Moved by: Bonnie McKinnon

Seconded by: Carol Luciani

THAT the Budget Committee approves the business of the In-Camera Session.

Carried

10. Adjournment

Moved by: Carol Luciani

Seconded by: Bonnie McKinnon

THAT the Budget Committee adjourns the meeting of May 27, 2015.

Carried

Next Meeting: At the Call of the Chair

REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD BUDGET COMMITTEE

Prepared by: Chris N. Roehrig, Director of Education & Secretary
Presented to: Budget Committee
Submitted: January 11, 2016
Submitted by: Chris N. Roehrig, Director of Education & Secretary

GOALS FOR 2016-17 BUDGET

Public Session

BACKGROUND INFORMATION:

Beginning in the winter of 2015, the Board embarked on a process to create its roadmap for district improvement through strategic planning. In November 2015, the Board approved its Strategic Plan 2015-18. The new multi-year plan was the result of considerable community engagement, an in-depth environmental scan, a review of the goals of the Ministry of Education and the progress made on our previous strategic plan.

DEVELOPMENTS:

While the Board approved the Strategic Plan 2015- 18, the Board has yet to put its full financial resources behind its successful implementation. As the in-year budget will suffice in meeting the program goals of the strategic plan for this year, the Board will need to focus its attention on funding the new strategic plan for 2016-17.

The Board's three-year spiritual theme is:

Act justly, love tenderly and walk humbly with your God. (Micah 6:8)

The overarching vision of the strategic plan can be characterized in the following manner:

Improving Student Achievement – Knowing our Learners: When we know, understand and respond to the unique learning needs using assessment-rich learning, we can respond to the individual needs of our students and improve their outcomes;

Catholic Faith Formation – When we support the family and the parish in forming the faith of our students and we commit ourselves to the principles of our gospel values, as expressed through the example of Catholic Social Teaching, we help to build the Kingdom of God;

Developing Safe and Inclusive Schools – When we foster positive relationships that emphasize mutual respect, understanding and trust, we are able to improve the cohesion of our community; and

Communicating Effectively – When we communicate effectively to our internal and external stakeholders, we enhance the engagement of our community, which improves our ability to generate support for our system.

Over the next weeks and months, the Budget Committee and members of management and senior staff will embark on a consultation process to develop the budget for 2016-17.

RECOMMENDATION:

WHEREAS the Board has approved the following goals for the 2015-18 Strategic Plan:

Improving Student Achievement – Knowing our Learners: When we know, understand and respond to the unique learning needs using assessment-rich learning, we can respond to the individual needs of our students and improve their outcomes;

Catholic Faith Formation – When we support the family and the parish in forming the faith of our students and we commit ourselves to the principles of our gospel values, as expressed through the example of Catholic Social Teaching, we help to build the Kingdom of God;

Developing Safe and Inclusive Schools – When we foster positive relationships that emphasize mutual respect, understanding, and trust, we are able to improve the cohesion of our community; and

Communicating Effectively – When we communicate effectively to our internal and external stakeholders, we enhance the engagement of our community which improves our ability to generate support for our system.

THAT the Budget Committee recommends that the Committee of the Whole refers the Goals of the 2015-18 Strategic Plan as the goals for the 2016-17 Budget to the Brant Haldimand Norfolk Catholic District School Board for approval.

**REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC
DISTRICT SCHOOL BOARD BUDGET COMMITTEE**

Prepared by: Tom Grice, Superintendent of Business & Treasurer
Presented to: Budget Committee
Submitted on: January 11, 2016
Submitted by: Chris Roehrig, Director of Education & Secretary

BUDGET PLANNING
Public Session

BACKGROUND INFORMATION:

Each year, a Budget Procedures Manual is prepared to guide staff in the preparation of departmental budgets and to provide a timetable for the budget process.

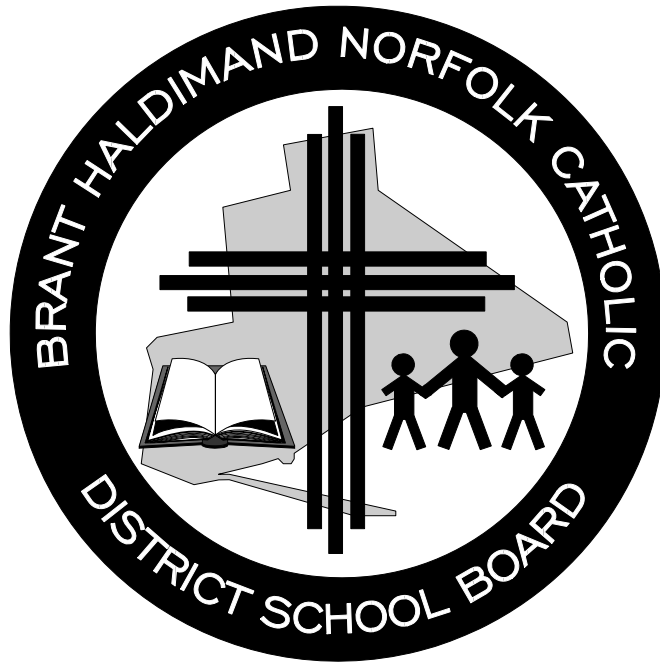
DEVELOPMENTS:

Attached is the proposed 2016-17 Budget Procedures Manual. As per last year, the community will have the opportunity to provide input regarding the budget through periodic reports regarding budget development that will be posted on the Board's website. Community members will have the opportunity to comment on the budget by email or can request to make a presentation at one of the scheduled Budget Committee meetings.

RECOMMENDATION:

THAT the Budget Committee recommends the Committee of the Whole refers the Budget Planning report to the Brant Haldimand Norfolk Catholic District School Board for approval of budget procedures as outlined in the 2016-17 Budget Procedures Manual (September 1, 2016 to August 31, 2017).

**Brant Haldimand Norfolk Catholic
District School Board**



2016 - 17
BUDGET PROCEDURES MANUAL
(September 1, 2016 to August 31, 2017)

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ACTION PLAN AND TIME LINE

The following is an Action Plan with suggested time lines for the development of the 2016-17 Budget. This will identify the opportunity for input from the various groups and outline clear time lines.

| ACTION | TIME LINE |
|---|------------------------------|
| Preliminary enrolment forecasting completed utilizing the Ministry's Five-Year Projection Template. | November 2015 |
| Budget Procedures Manual to be prepared and distributed to all superintendents, principals and department managers. | December 2015 / January 2016 |
| Senior Administration to prepare goals and priorities for the year. | December 2015 / January 2016 |
| Departmental expenditure estimates to be prepared in consultation with all relevant persons, consolidated, prioritized and forwarded to the Finance Department. | March 2016 / April 2016 |
| Finalize Enrolment Estimates utilizing Secondary Credit Counts. | April 2016 |
| Finance Department to summarize, collate and consolidate all departmental submissions and prepare Preliminary Expenditure Estimates. | April 2016 / May 2016 |
| Analysis of Preliminary Expenditures and Estimates by Administrative Council. | May 2016 |
| Budget Committee to receive and review the Preliminary Estimates. | May 2016 / June 2016 |
| Board to approve the Final Budget. | June 2016 |

BUDGET PROCESS

The purpose of a budget process is to provide, in a consolidated form, the necessary guidelines for its preparation. The prime objective of a set of budget guidelines is to serve as a guide to those involved in the budgetary process by providing instructions that are clear, concise and easy to understand.

The Superintendent of Business & Treasurer has the responsibility of coordinating the overall budget material into a consistent and readable format. The Superintendents have the responsibility for developing and coordinating the budgets within their areas of responsibility. Principals and department managers have similar responsibilities with respect to their individual school and department.

Expenditure Estimates

A set of expenditure estimates will be established for each department (a school is considered to be an operating department). Each department will submit a complete set of expenditure estimates on the prescribed forms.

Departments should carefully consider all expenses when developing the 2016-17 Budget. Assume staffing levels in each department cannot increase over the 2015-16 year level, without acceptable explanations. All supplies and services must be reviewed and justified in the budget submission. It may be necessary to amend the projected expenditures in the light of any changes in revenue; however, this will not be known until later. Departments should consider the 2015-16 year budget as a MAXIMUM limit for 2016-17 budget.

The following should be used to establish 2016-17 expenditure budgets:

Salaries and Benefits:

- Actual staff salary costs projected to be in effect at September 1, 2016 for the period September 1, 2016 to August 31, 2017.

Expenses:

- Instructional: Budgeted on an as required basis, but not more than the 2015-16 year budget unless there are acceptable explanations for an increase.
- Non-Instructional: Budgeted on an as required basis, but not more than the 2015-16 year budget.

Major Maintenance/Capital Expenditures:

- Estimated expenditures based on identified projects to be completed in the period September 1, 2016 to August 31, 2017. The total is not to exceed the 2015-16 year budget (and the estimated School Renewal Grant) or as provided in the Long-Term Capital Plan or Five-Year Facilities Renewal Plan.

Transportation:

- Fees should be budgeted on the basis of the contracts in place at September 1, 2016.

Other Expenses:

- All other expenses should be based on actual, identified needs in this period, i.e., September 1, 2016 to August 31, 2017.

Accordingly, in order to meet the overall expenditure target, it will be necessary to follow these guidelines in the setting of each department's (including schools) individual budget:

- That all 2016-17 program and service levels in individual departments will have to be justified on an as needed basis.
- That the cost of any proposed new programs or changes in current programs or services, be offset by a reduction in other current programs or services or by specific revenues or grants and accompanied by documentation supporting the proposal.
- That the size of individual classrooms, elementary and secondary, be set at the levels allowable under existing collective agreements or legislation, as appropriate.
- That schools give priority to educational programs in developing school budget estimates. Co-curricular and extra-curricular activities shall be closely examined to ensure that priorities are appropriate.
- That each school reviews all expenditures under the school's control with its School Council.

Revenue Estimates

On January 1, 1998, the Province established the mill rates to be levied and school boards do not have further access to property tax. Property taxes will continue to be collected for education purposes on residential and commercial / industrial properties.

As previously indicated, the Ministry of Education has not yet released any technical documents which pertain to the 2016-17 budget year. Administration will use the 2015-16 technical information, amended as indicated, to calculate initial revenue estimates. The actual regulations, forms and computer files may not be available for several weeks, and ultimately, these will have to be completed and filed with the Ministry to determine the Board's revenue. It may be that when such official forms are completed, the initial estimates will have to be revised.

Role of Superintendents

The following specifies the major areas of responsibility for Superintendents in the Budget process:

| SUPERVISORY OFFICER | AREA OF RESPONSIBILITY |
|---|--|
| Director of Education, Chris Roehrig | <ul style="list-style-type: none"> • Catholicity • Communications • Enrolment (Recruitment & Retention) • Faith Formation • Policies & Administrative Procedures • Religion & Family Life Programs • Strategic Planning • Student Achievement • Succession Planning |

| SUPERVISORY OFFICER | AREA OF RESPONSIBILITY |
|---|---|
| Superintendent of Business & Treasurer Tom Grice | <ul style="list-style-type: none"> • Administrative Technology • Board-Wide Infrastructure • Budget Forecasting • Capital Expenditures • Community Use of Schools • Construction Projects • Corporate Services Software / Applications • Debt Servicing Costs • Employee Accommodations • Employee Assistance Plan • Employee Hiring & Retirements • Enrolment (Forecasting) • Environmental Education & Waste Audits • Financial Analysis • Health & Safety • Instructional Operations Budgets • Leaves of Absence – Non-Teaching Staff • Maintenance & Plant Operations • Non-Curriculum Software Applications • Other Non-Instructional Expenditures • Pay Equity • Policies & Administrative Procedures – Human Resources • Performance Management – Non-Teaching Staff • Procurement • Real Estate Transactions • Revenue - Provincial & Other • Salaries & Benefits - All Areas • School Budgets • School Generated Funds • School Supplies • Sick Leave Administration • Staffing – ESS / PSS • Transportation & Planning • Union Negotiations |

| SUPERVISORY OFFICER | AREA OF RESPONSIBILITY |
|--|---|
| Superintendent of Education, Learning For All Leslie Telfer | Programs – Elementary <ul style="list-style-type: none"> • Aboriginal Education • Accessibility • Cognitive Coaching • Curriculum Development • Equity & Inclusive Education • Home Instruction / Home Schooling • Information Technology (academic) / eLearning • Labour Relations – EAs • Leadership & Development Programs – BLDS & OLS • Leaves of Absence – EAs • Mental Health & Behaviour Services • Ontario Leadership Strategy • Performance Management • Professional Development • Safe Schools • Special Education • Staffing – Behaviour Services, EAs, SERTS • Staff Professional Development – Special Education • Workplace Accommodations |
| Superintendent of Education, School Effectiveness Michelle Shypula | <ul style="list-style-type: none"> • 21st Century Learning • Arts • Athletics • Before & After School Care • BIPSA, SIM, SEF, CIL Projects • Catholic School Advisory Councils (elementary) • Curriculum Development • Early Learning (ELKP, PFLCs & Before/After Care) • ESL / ELL / FSL • EQAO • Financial Literacy • French Immersion • Labour Relations – ECEs • Leaves of Absence • Library Services • Mathematics • MISA Program • Nutrition & Healthy Schools • Outdoor Education / Environmental Education • Parent Volunteers • Parents Reaching Out Grants • Performance Management • Professional Development • Program Planning & Assessment • RCMP • School Councils / Parent Engagement • Staffing - ECEs |

| SUPERVISORY OFFICER | AREA OF RESPONSIBILITY |
|---|--|
| Superintendent of Education, Student Success Pat Daly | Programs – Secondary <ul style="list-style-type: none"> • Adult Education • Catholic School Advisory Councils (secondary) • Catholic Student Leadership Program • Curriculum Development • eLearning • Educational Field Trips • Elementary Transition Programs • Employee Accommodations • FSL Schedules • International Students • Language Programs • Leaves of Absence • Lunch Monitors • NTIP • OYAP / Cooperative Education • Pathways • Performance Management • Programs & Curriculum • Program Planning & Assessment • Robotics Initiative • SAL / Alternative Education • SCWI / SWAC • Secondary Principal PPA • SHSM • SmartFIND • Speak Up Projects • Staffing – Academic • Staff Professional Development – Academic • Student Success Initiatives • Student Teacher Placements • Summer School • Teacher Interview Committee Lead • Teacher Prep Schedules |

Superintendents will be responsible for the preparation and collation of budget information in their respective areas for the System as a whole.

Role of Administrative Council

In April 2016, based on submissions from all departments (including schools), Administrative Council will review and analyze the 2016-17 Preliminary Expenditures Estimates. Administrative Council will determine what action(s) might be necessary to comply with the Board's directions and guidelines as well as any legislative compliance that is necessary. Administrative Council will prepare a complete set of 2016-17 Preliminary Expenditure Estimates for presentation to the Budget Committee in May 2016, together with such recommendations as may be appropriate with respect to any additions, deletions or changes to such estimates. All recommendations will be prioritized by Administrative Council and will include information, as complete as is reasonably possible, regarding the recommendation's effect on schools and programs, where applicable. Administrative Council will prepare a complete 2016-17 Final Draft Budget for presentation to the Budget Committee in May 2016.

Role of the Community

Public participation in the Budget Process is encouraged. Draft budget information will be made available on the Board's website and comments can be provided by email. Delegations, by the public, can also be made at any of the Budget Committee meetings.

Participation by the public provides an opportunity to collaborate on Board activities, including fiscal actions. The Budget process offers a specific opportunity to the public (whether or not they are ratepayers) and each school community, in particular, to become involved in the determination of the Budget. In addition, members of each school community should be invited to share in the budget setting process at the school level, along with the school's administration and staff. School administration shall meet with its School Council and seek its input with respect to the proposed expenditures under its control.

Role of the Budget Committee

The role of the Budget Committee is to provide staff with direction and priorities for the coming year and to review draft budgets presented by staff. The Committee will ensure adequate input from stakeholders, including the public, and ensure the budget addresses all concerns to the greatest extent possible. The Committee will provide comment on the proposals made by staff and present the final budget document to the Board of Trustees for approval. The Budget Committee has the responsibility of guiding the process and ensuring the budget is prepared in a manner; which addresses the needs of the system and that the budget is completed as required by the Ministry of Education. Prior to final submission of the budget document to the Board, staff will bring the budget document to the Audit Committee for approval.

Role of the Board of Trustees

The primary role of the Board of Trustees is to establish goals and objectives for the year and to approve the final budget. It is the Board of Trustees prerogative to determine the extent to which it wishes to become involved in the budget preparation process and how it wishes to conduct a review of the various stages of the process. The Board may, at any time, request detailed, specific information from Administration to assist in this review.

The Board may also wish to establish, in advance, overall targets or goals that are to be met or to establish other guidelines that would be used in the preparation of the annual budget estimates. The Board can determine the extent to which it involves ratepayers and other system stakeholders, however, the budget process must be open, except as provided under the Education Act or other applicable legislation.

However, while the Board may delegate the initial responsibility for the preparation of an annual budget to its administration and it might invite comment and advice from the general public, ratepayers, parent groups, staff groups, etc., the Board of Trustees *has the ultimate responsibility* under the Education Act, to prepare and adopt annual estimates.

No In-Year Deficit

231. (1) A board shall not, without the Minister's approval, have an in-year deficit for a fiscal year that is greater than the amount determined as follows:

1. Take the board's accumulated surplus for the preceding fiscal year. If the board does not have an accumulated surplus, the number determined under this paragraph is deemed to be zero.
2. Take 1 per cent of the board's operating revenue for the fiscal year.
3. Take the lesser of the amounts determined under paragraphs 1 and 2.

Exception

- (2) Despite subsection (1), a board may have an in-year deficit that is greater than the amount determined under that subsection if the in-year deficit is permitted as part of a financial recovery plan under Division C.1 or if the board is subject to an order under subsection 230.3 (2) or 257.31 (2) or (3).

Estimates

232. (1) Every board, before the beginning of each fiscal year and in time to comply with the date set under clause (6) (c), shall prepare and adopt estimates of its revenues and expenses for the fiscal year.

Same

- (2) Where final financial statements are not available, the calculation of any amount for the purposes of this Act or the regulations shall be based on the most recent data available.

Balanced Budget

- (3) A board shall not adopt estimates that indicate the board would have an in-year deficit for the fiscal year.

Exception

- (4) Despite subsection (3), a board may adopt estimates for a fiscal year that indicate the board would have an in-year deficit for the fiscal year if,
- (a) the estimated in-year deficit would be equal to or less than the amount determined under subsection 231 (1);
 - (b) the Minister grants his or her approval for the estimated in-year deficit to be greater than the amount determined under subsection 231 (1) by the amount specified by the Minister;
 - (c) an in-year deficit is permitted as part of a financial recovery plan under Division C.1; or
 - (d) the board is subject to an order under subsection 230.3 (2) or 257.31 (2) or (3).

The Board must balance its desire to provide the best possible education for its students with the resources available to it. While the Board can consult with local interest groups, it cannot abdicate the requirement to act as a responsible corporate body in fiscal matters. It must, by law, balance the annual budget and if expenditures exceed revenues, develop a plan to take corrective action.

The Board should finalize the 2016-17 Budget (assuming final revenue information has been released in a timely fashion) not later than June 30, 2016 for submission to the Province at that time.

DETAILED INSTRUCTIONS

Department Budgets (Other Than School)

Each superintendent / manager will prepare his / her department's 2016-17 expenditure estimates in the manner described above under the heading Expenditure Estimates. Forms will be provided for this purpose along with certain specific back-up information as deemed appropriate or necessary. These forms should be completed and forwarded to the Finance Department in accordance with the Budget Timetable.

School Staffing

Enrolment estimates for 2016-17 will be established in consultation with the Finance Department. Enrolment estimates will be used in the application of formulas to determine staffing requirements. A Superintendent of Education will determine staffing requirements in conjunction with elementary and secondary school principals. These results will be collated by the Superintendent of Education in consultation with the Manager of Human Resources so that a system-wide calculation of overall staffing needs can be determined. This overall summary will be presented to Administrative Council by the Superintendent of Education and submitted to the Finance Department in accordance with the Budget Timetable.

School Supplies and Texts, Etc.

Elementary and secondary school supplies and texts, etc., will be reviewed by the Superintendents of Education and submissions will be based on assessed needs; including texts, supplies, furniture and equipment, etc. For the purposes of determining the 2016-17 Preliminary Estimates, the total amount for school budgets will be set at the same amount per pupil as 2015-16, but based on projected enrolment. These amounts may be subject to revision when more precise information is known regarding the 2016-17 school year, including refined enrolment projections.

A Committee, made up of Finance Department staff, Principals, and Superintendents will examine the Curriculum budget and how it might be allocated between schools and central budgets. The intent is to ensure that schools have sufficient funds for classroom materials and textbooks, but also that system-wide initiatives have the financial support required.

Forms will be completed and submitted by the schools and forwarded to the Finance Department specifying each school's allocation of its supplies and texts, etc., budget.

Building / Maintenance Requirements

Regular building maintenance is budgeted by the Plant Operations staff based on historical trends and anticipated needs.

The School Renewal Budget is a closed envelope and is intended to address larger project needs, such as roof replacements, mechanical / electrical upgrades, small additions, etc. The amount of the allocation is a function of the Ministry formula and the Board's enrolment. This amount will be included in the budget.

Timetable for Estimates

| 2016-17 BUDGET TIMETABLE | | | |
|---|---|---|-----------------------|
| Date | Responsibility | Procedure | Date Completed |
| Tuesday, December 15 th | Superintendent of Business & Treasurer | Review Draft Timetable at Administrative Council | |
| December 2015 / January 2016 | Senior Administration | Finalize Goals and Priorities | |
| Monday, January 18 th | Administrative Council | Review Current Expenditures and Communication Plan re: Restraints in the System | |
| Tuesday, January 19 th 7:00 p.m. | Director Superintendent of Business & Treasurer | Committee of the Whole – Budget Goal Setting Committee of the Whole – Budget Planning (Budget Procedures Manual) | |
| Tuesday, February 16 th | Manager of Finance | Budget Templates to Superintendents and Managers | |
| Monday, February 29 th | Manager of Human Resources | Benefit Rates | |
| Monday, February 29 th | Superintendents of Education, Managers | Draft Expenditure Budgets to Superintendent of Business & Treasurer | |
| Friday, March 18 th | Manager of Finance | Base Salary and Benefits Costing | |
| Monday, March 21 st | Administrative Council | Budget Planning Meeting | |
| Monday March 28 th | Superintendent of Education – Staffing | Preliminary Enrolment Projections | |

2016-17 BUDGET TIMETABLE

| Date | Responsibility | Procedure | Date Completed |
|---|--|---|----------------|
| Monday, April 4 th | Superintendent of Business & Treasurer, Superintendents of Education | Present Draft Expenditure Budgets to Administrative Council <ul style="list-style-type: none"> • Curriculum and Special Education Budgets • Corporate Services Budget | |
| Wednesday, April 6 th | Superintendent of Education – Staffing & Administrative Council | Update Enrolment Projections Finalize School Allocations | |
| Monday, April 18 th | Superintendent of Business & Treasurer & Administrative Council | Review Expenditure Estimates | |
| Tuesday, April 19 th 4:00 p.m. | Superintendent of Business & Treasurer | Present Draft Budget (Department Expenditure Estimates) to Budget Committee for: <ul style="list-style-type: none"> • Special Education • Curriculum • Administration • Transportation • School Operations • Information Technology | |
| Monday, April 25 th | Manager of Finance | Complete Revenue Estimates Complete Draft Expenditure Budget | |
| Tuesday, May 3 rd | Superintendent of Business & Treasurer Superintendent of Education - Staffing | Present Draft Budget (Staffing) to Administrative Council Present Teaching Staff Calculation to Administrative Council | |
| Tuesday, May 10 th 4:00 p.m. | Superintendent of Business & Treasurer | Present Draft Budget (Staffing) to Budget Committee Present Teaching Staff Calculation to Budget Committee | |

2016-17 BUDGET TIMETABLE

| Date | Responsibility | Procedure | Date Completed |
|---|---|--|-----------------------|
| Wednesday, May 25 th 4:00 p.m. | Superintendent of Business & Treasurer | Review Final Draft (Expenditure and Staffing) with Budget Committee | |
| Monday, June 13 th 7:00 p.m. | Superintendent of Business & Treasurer | Final Budget to Audit Committee | |
| Tuesday, June 21 st 7:00 p.m. | Superintendent of Business & Treasurer | Final Budget to Committee of the Whole | |
| Tuesday, June 28 th 7:00 p.m. | Chair of Budget Committee | Final Budget to the Board of Trustees | |

REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD BUDGET COMMITTEE

Prepared by: Thomas R. Grice, Superintendent of Business & Treasurer
Presented to: Budget Committee
Submitted on: January 11, 2016
Submitted by: Chris N. Roehrig, Director of Education & Secretary

REVISED BUDGET ESTIMATES – 2015-16

Public Session

BACKGROUND INFORMATION:

Each year, the Ministry requires that school boards make available their revised budgeted revenue and expenditures for the school year. The original estimates are normally approved by the Board and submitted to the Ministry by June 30. Prior to the 2012-13 school year, the Ministry did not require that Revised Estimates be approved by school boards; however, our practice has been to recommend approval by the Board and this development does not require a change to our practice.

DEVELOPMENTS:

The 2015-16 Revised Budget is attached for your information as Appendix A.

Collective Agreements for OSSTF - ECE (Early Childhood Educators), OSSTF Educational Support Staff (ESS, secretaries, educational assistants, information technology staff, child and youth workers, library technicians), OSSTF Plant Support Staff (PSS, caretaking and maintenance workers) as well as OECTA Elementary, Secondary and Occasional Teachers expired on August 31, 2014. When Preliminary Estimates were developed during the November 2014 – June 2015 time period, the outcome of collective bargaining for central terms between the respective parties; including the Council of Trustees' Associations, Ontario Secondary School Teachers' Federation, Ontario English Catholic Teachers Association and the Crown of Ontario, was unknown.

The Revised Estimates submission to the Ministry does not include costs for any terms of the central agreements, which have been ratified. However, school boards were requested by the Ministry, in Memorandum 2015: SB31 - 2015-16 Revised Estimates (District School Boards, to include in their expenditures, compensation estimates for employee groups covered under centrally-ratified agreements. The Ministry plans to update Revised Estimates to implement the compensation provisions and earned leave plans within the GSN; once all labour negotiations have concluded and central agreements have been ratified by respective federations and unions.

Instructions per Memorandum 2015: SB31 - 2015-16 stated that *at the time of submission to the Ministry, the Revised Estimates forms may not be updated with new funding allocations from the labour agreements that have been reached. This will result in many school boards reporting an in-year deficit exceeding the threshold set out in section 231 of the Education Act as there is no incremental funding amount in the forms to offset the additional expenditures. The Ministry will adjust the in-year deficit upon receipt of the Board submission to include an estimate of new funding allocations resulting from centrally-ratified agreements at the time of submission. If a school board's in-year deficit still exceeds the compliance threshold after the funding allocation is included, Ministry Finance staff will contact the school board for the in-year deficit approval request.*

Brant Haldimand Norfolk Catholic District School Board (BHNCD SB) shows an in-year deficit at Revised Estimates of \$1,447,564. The Board has submitted to the Ministry a requested expenditure estimates related to central agreement terms in the amount of \$1,447,564. This amount related to central terms consists of \$808,315 for the 1% lump sum payout to eligible staff, effective September 2015, and \$639,249 for full restoration of the grid. The result of the offsets is that Revised Estimates will be balanced once the adjustments are made by the Ministry. The attached expenditure estimates, as shown in Appendix A, Pages 26-52, include the amount anticipated for the collective agreement changes. The attached revenue estimate, as shown in Appendix A, Page 25, does not include the revenue expected from the Ministry for the amount anticipated for the collective agreement changes. It displays the \$1,447,564 deficit, which is anticipated to be fully funded by the Ministry.

Revenues are comprised of both Operating Legislative Grants and Education Program – Other (EPO) grants. While legislative grants are largely enrolment based, EPO grants are usually program based. Many EPO grants are allocated to school boards in March and are included in Preliminary Estimates. However, many EPO grants are added *in year* and are reflected in the Revised Budget. In addition, the Ministry has allowed some previous year EPO grants to be carried forward and these grants are presented in the Revenue Summary under Other Revenue as Deferred Revenue from 2014. While these grants bring additional revenue to the Board, they are 100% allocated on the Expenditure budget with a net effect to Revised Budget of zero.

A number of changes have been made to the Expenditure budget:

- A net of 2.2 FTE teachers have been added into the system as a direct result of student enrolment in the elementary panel.
- A net of 2.9 FTE Educational Assistants have been added into the system as a direct result of special education student needs in the system.
- 0.5 FTE French Language Consultant has been added in support of the extension of French in the primary division and the extension of French Immersion into additional elementary schools.
- \$10,000 has been added to the Senior Team Development Fund and is funded through a grant from the Council of Directors of Education (CODE).
- \$55,000 has been added for the purchase of Grade 2 Religion Textbooks and Grade 1-8 Fully Alive Teacher Manuals.
- \$17,000 has been added to purchase Synvoice SchoolConnects Hosted Services (Automated Phone Call-Out System utilized by all schools and the Catholic Education Centre).
- \$27,500 has been added to procure the services of IBM with respect to a Technology Enabled Learning Plan.
- \$42,000 has been added to purchase InfoSnap (this includes the software purchase, one time set-up fee and hosting service) in order for the Board to implement Online Registration Forms, which will provide a customized secure online forms process for parents of the system, pre-filled with existing biographical information for ease of completion by families. InfoSnap will host and support the form process and administrative tool allowing year round 24/7 access to parents.

- \$8,000 has been added in support of a Hosted Enterprise Management Software System for all elementary school libraries. Correspondingly, the cost of the Hosted Enterprise Management Software System for secondary schools has been reduced by \$2,000. Ten thousand dollars (\$10,000) has been added to purchase EBSCOhost Online Research Databases. EBSCO offers a broad range of full text and bibliographic databases designed for research.
- Interest Expense Fees have been reduced by \$30,000
- \$20,000 has been reduced in the Finance area as it was supporting the implementation of K212 Finance, which is a redeveloped update of the Board's BAS2000 accounting software.
- \$41,000 has been added to reflect increased electricity costs.
- \$50,000 has been reduced to reflect gas cost savings.
- \$32,000 has been added to secure outside services to perform a Wireless/Network Infrastructure security and readiness analysis. Analysis/review will take place as one of the key components of the infrastructure that influence the overall effectiveness of network performance.
- \$42,000 has been added to increase the allocation to Maintenance and Contractual Services within the school maintenance budget.
- \$20,000 has been added for secretarial time within the Continuing Education Department in support of Electronic Registers. This allocation is offset through a corresponding Ministry grant.

RECOMMENDATION:

THAT the Budget Committee recommends that the Committee of the Whole refers the 2015-16 Revised Budget Estimates, in the amount of \$121,135,667, to the Brant Haldimand Norfolk Catholic District School Board for approval.

REVENUE ESTIMATES 2015-2016

| | Revised 2015-16 | Preliminary 2015-16 | Incr (Decr) |
|--|--------------------|------------------------|-------------|
| GENERAL LEGISLATIVE GRANTS | | | |
| Total: Foundation Allocation | 50,468,432 | 50,351,641 | 116,791 |
| School Foundation | 7,912,666 | 7,919,491 | (6,825) |
| Special Education Allocation | 12,259,191 | 12,226,239 | 32,952 |
| Language Allocation | 1,391,094 | 1,340,340 | 50,754 |
| Distant Schools/Small Schools Allocation | 52,429 | 50,662 | 1,767 |
| Remote & Rural Allocation | 1,314,793 | 1,316,159 | (1,366) |
| Learning Opportunity Allocation | 1,684,873 | 1,685,499 | (626) |
| Adult & Continuing Education & Summer School | 151,907 | 125,960 | 25,947 |
| Teacher Compensation Allocation | 9,919,331 | 10,552,814 | (633,483) |
| New Teacher Induction Program (NTIP) | 55,362 | 55,362 | - |
| ECE Q&E Allocation | 440,502 | 425,105 | 15,397 |
| Restraint Savings | (67,355) | (67,355) | - |
| Transportation Allocation | 4,845,016 | 4,845,016 | - |
| Administration & Governance Allocation | 3,414,884 | 3,410,369 | 4,515 |
| School Operations Allocations | 9,773,375 | 9,776,665 | (3,290) |
| Community Use of Schools | 136,134 | 136,134 | - |
| Declining Enrolment Adjustment | 82,827 | 127,050 | (44,223) |
| First Nation Supplemental Allocation | 116,523 | 116,234 | 289 |
| Safe Schools | 193,440 | 193,229 | 211 |
| Permanent Financing of NPF | 146,395 | 146,395 | - |
| Total: OPERATING | 104,291,819 | 104,733,009 | (441,190) |
| Trustee Association Fee | 43,017 | 43,017 | - |
| Debt Charges Allocation -Interest | 2,567,983 | 2,567,983 | - |
| TOTAL LEGISLATIVE GRANT-OPERATING | 106,902,819 | 107,344,009 | (441,190) |
| Capital Allocation | | | |
| School Renewal Allocation | 1,421,149 | 1,421,625 | (476) |
| School Renewal Allocation to Capital / DCC | (600,000) | (600,000) | - |
| TOTAL LEGISLATIVE GRANT-OPERATING(A) | 107,723,968 | 108,165,634 | (441,666) |
| Amortization of DCC | 4,170,640 | 4,101,686 | 68,954 |
| Deduct MTCA Allocation | (2,607,160) | (2,618,325) | 11,165 |
| Allocate to Deferred Revenue DCC(re MTA) | 2,607,160 | 2,618,325 | (11,165) |
| SEA Formula based Funding (to) fr Deferred) | 387,762 | 318,017 | 69,745 |
| SEA Formula based Funding (to) fr Deferred) | (42,362) | - | (42,362) |
| | 112,240,008 | 112,585,337 | (345,329) |
| OTHER REVENUE | | | |
| Tuition fees | 1,142,100 | 1,129,088 | 13,012 |
| Rental Revenue | 116,688 | 116,688 | - |
| Interest | 120,000 | 100,000 | 20,000 |
| Miscellaneous Revenue | 59,169 | 60,961 | (1,792) |
| Shared Facilities | 247,227 | 237,185 | 10,042 |
| EDC Fund Revenue (re: Debenture Payment) | 60,496 | 60,496 | - |
| <i>Miscellaneous Gov't Grants</i> | | | |
| Misc Grants | 1,881,998 | 1,785,690 | 96,308 |
| Deferred Revenue | 170,668 | - | 170,668 |
| French Monitor Program | 18,000 | 18,000 | - |
| SCWI / SWAC | 80,000 | - | 80,000 |
| Ontario Youth Apprenticeship Program | 95,285 | 95,285 | - |
| Total Other Revenue | 3,991,630 | 3,603,393 | 388,238 |
| TOTAL REVENUE | 116,231,638 | 116,188,730 | 42,909 |
| School Generated Funds | 3,500,000 | 3,500,000 | - |
| Prior Period Adjustment | - | - | - |
| NET REVENUE | 119,731,638 | 119,688,730 | 42,909 |
| EXPENDITURE (including School funds) | 121,135,667 | 119,645,195 | 1,490,472 |
| Surplus(deficit) PSAB | (1,404,029) | 43,535 | (1,447,563) |
| Adjustment(for Compliance Purposes) | (43,535) | (43,535) | - |
| Surplus(deficit) For Compliance | (1,447,564) | (0) | (1,447,563) |

Brant Haldimand Norfolk Catholic District School Board

2015-2016 Revised Expenditure Estimates before TCA

| | Prelim Budget | Revised Change | Revised Budget | Revised 2014-2015 | Actual 2014-2015 | Increase (Decrease) |
|--|---------------|----------------|----------------|-------------------|------------------|---------------------|
| INSTRUCTION | | | | | | |
| Salaries & Wages | | | | | | |
| Total Salaries & Wages | 52,289,036 | 698,793 | 52,987,829 | 52,015,215 | 51,655,879 | 972,614 |
| Employee Benefits | | | | | | |
| Total Employee Benefits | 6,325,446 | -72,157 | 6,253,289 | 6,293,986 | 5,815,782 | -40,697 |
| Staff Development | | | | | | |
| 10 315 Professional Development - Academic & S.O.'s | 133,236 | 20,755 | 153,991 | 132,411 | 152,628 | 21,580 |
| 10 317 Professional Development - Non Teaching | 3,582 | | 3,582 | 3,582 | 2,190 | 0 |
| 10 319 Religion Course | 5,000 | | 5,000 | 5,000 | 2,000 | 0 |
| Total Staff Development | 141,818 | 20,755 | 162,573 | 140,993 | 156,818 | 21,580 |
| Supplies & Services | | | | | | |
| 10 320 Textbooks & Learning Materials | 82,678 | 55,595 | 138,273 | 52,678 | 201,113 | 85,595 |
| 10 322 Books & Periodicals | 500 | | 500 | 500 | | 0 |
| 10 324 School Initiatives | 0 | | 0 | 0 | -5,639 | 0 |
| 10 325 Program Supplies | 497,762 | 121,951 | 619,713 | 697,576 | 619,528 | -77,863 |
| 10 330 Instructional Supplies | 874,741 | | 874,741 | 854,741 | 365,186 | 20,000 |
| 10 331 Application Software | 0 | | 0 | 0 | 11,566 | 0 |
| 10 335 Printing & Photocopying - Instructional | 200,000 | | 200,000 | 200,000 | 175,624 | 0 |
| 10 336 Printing & Photocopying - Non-instructional | 2,000 | 250 | 2,250 | 2,000 | 221 | 250 |
| 10 339 First Aid Supplies | 7,500 | | 7,500 | 7,500 | 5,514 | 0 |
| 10 361 Automobile Reimbursement | 91,690 | 1,385 | 93,075 | 92,714 | 62,775 | 361 |
| 10 401 Repairs - Furniture & Equipment | 5,000 | | 5,000 | 5,000 | | 0 |
| 10 404 Telephone - Cellular | 1,200 | | 1,200 | 1,200 | 286 | 0 |
| 10 406 Telephone - Data Communications Services | 355,000 | 9,400 | 364,400 | 340,000 | 343,462 | 24,400 |
| 10 414 Student Senate | 10,000 | | 10,000 | 10,000 | 14,937 | 0 |
| 10 540 School Trips - Transportation | 70,232 | -22 | 70,210 | 70,232 | 69,506 | -22 |
| Total Supplies & Services | 2,198,303 | 188,559 | 2,386,862 | 2,334,141 | 1,864,080 | 52,721 |
| Replacement of F&E | | | | | | |
| 10 501 Replacement of Furniture & Equipment - General | 58,810 | 76,619 | 135,429 | 143,810 | 145,741 | -8,381 |
| 10 502 Replacement of Furniture & Equipment - Computer | 497,351 | 105,984 | 603,335 | 296,320 | 591,742 | 307,015 |
| 10 503 Replacement of Furniture & Equipment - Network | 46,550 | | 46,550 | 60,300 | 77,402 | -13,750 |
| Total Replacement of F&E | 602,711 | 182,603 | 785,314 | 500,430 | 814,885 | 284,884 |
| Fees & Contract Services | | | | | | |
| 10 640 Instructional Advertising | 78,700 | -10,700 | 68,000 | 23,500 | 34,823 | 44,500 |
| 10 653 Other Professional Fees | 0 | 28,094 | 28,094 | 21,671 | 2,172 | 6,423 |
| 10 654 Other Contractual Services | 97,338 | | 97,338 | 97,338 | 109,473 | 0 |

**Brant Haldimand Norfolk Catholic District School Board
2015-2016 Revised Expenditure Estimates before TCA**

| | Prelim Budget | Revised Change | Revised Budget | Revised 2014-2015 | Actual 2014-2015 | Increase (Decrease) |
|--|-------------------|-------------------|-------------------|----------------------|---------------------|------------------------|
| 10 661 Software Fees & Licenses | 62,000 | 42,000 | 104,000 | 41,580 | 68,921 | 62,420 |
| 10 662 Maintenance Fees - Computer Technology | 123,000 | 32,000 | 155,000 | 172,500 | 117,300 | -17,500 |
| 10 702 Association & Membership Fees - Individuals | 1,000 | | 1,000 | 1,000 | | 0 |
| Total Fees & Contract Services | 362,038 | 91,394 | 453,432 | 357,589 | 332,689 | 95,843 |
| Other Expenses | | | | | | |
| 10 705 Student Bursaries/Awards | 1,800 | | 1,800 | 1,800 | 1,800 | 0 |
| 10 725 Miscellaneous | 1,500 | | 1,500 | 1,500 | | 0 |
| Total Other Expenses | 3,300 | | 3,300 | 3,300 | 1,800 | 0 |
| Amortization | | | | | | |
| 10 790 Amortization | 329,518 | | 329,518 | 329,518 | 247,868 | 0 |
| Total Amortization | 329,518 | | 329,518 | 329,518 | 247,868 | 0 |
| Total INSTRUCTION | 62,252,170 | 1,109,947 | 63,362,117 | 61,975,172 | 60,889,801 | 1,386,945 |

Brant Haldimand Norfolk Catholic District School Board

2015-2016 Revised Expenditure Estimates before TCA

| | Prelim Budget | Revised Change | Revised Budget | Revised 2014-2015 | Actual 2014-2015 | Increase (Decrease) |
|--|-------------------|----------------|-------------------|-------------------|-------------------|---------------------|
| SPECIAL EDUCATION | | | | | | |
| Salaries & Wages | | | | | | |
| Total Salaries & Wages | 11,115,062 | 78,331 | 11,193,393 | 10,978,718 | 11,139,295 | 214,675 |
| Employee Benefits | | | | | | |
| Total Employee Benefits | 2,153,550 | -1,565 | 2,151,985 | 2,112,644 | 2,240,696 | 39,341 |
| Staff Development | | | | | | |
| 12 315 Professional Development - Academic & S.O.'s | 21,200 | 4,000 | 25,200 | 23,200 | 6,273 | 2,000 |
| 12 317 Professional Development - Non Teaching | 20,100 | | 20,100 | 20,100 | 10,143 | 0 |
| Total Staff Development | 41,300 | 4,000 | 45,300 | 43,300 | 16,416 | 2,000 |
| Supplies & Services | | | | | | |
| 12 320 Textbooks & Learning Materials | 11,000 | | 11,000 | 11,000 | 1,693 | 0 |
| 12 325 Program Supplies | 73,343 | -425 | 72,918 | 109,827 | 203,735 | -36,909 |
| 12 330 Instructional Supplies | 10,500 | | 10,500 | 10,500 | 22,010 | 0 |
| 12 335 Printing & Photocopying - Instructional | 0 | | 0 | 0 | 1,202 | 0 |
| 12 336 Printing & Photocopying - Non-instructional | 6,000 | | 6,000 | 6,000 | 7,892 | 0 |
| 12 361 Automobile Reimbursement | 59,470 | 600 | 60,070 | 66,470 | 38,012 | -6,400 |
| 12 402 Repairs - Computer Technology | 3,000 | | 3,000 | 3,000 | | 0 |
| 12 404 Telephone - Cellular | 1,450 | | 1,450 | 1,450 | 306 | 0 |
| 12 405 Telephone - Voice | 3,000 | | 3,000 | 3,000 | 1,054 | 0 |
| 12 407 Postage | 235 | | 235 | 235 | 130 | 0 |
| 12 410 Office Supplies & Services | 2,500 | | 2,500 | 4,500 | 1,644 | -2,000 |
| 12 416 SEAC | 500 | | 500 | 500 | | 0 |
| 12 540 School Trips - Transportation | 2,000 | | 2,000 | 2,000 | 1,586 | 0 |
| Total Supplies & Services | 172,998 | 175 | 173,173 | 218,482 | 279,262 | -45,309 |
| Replacement of F&E | | | | | | |
| 12 501 Replacement of Furniture & Equipment - General | 106,500 | | 106,500 | 106,500 | 112,416 | 0 |
| 12 502 Replacement of Furniture & Equipment - Computer | 490,508 | | 490,508 | 490,508 | 145,425 | 0 |
| Total Replacement of F&E | 597,008 | | 597,008 | 597,008 | 257,841 | 0 |
| Fees & Contract Services | | | | | | |
| 12 654 Other Contractual Services | 44,800 | | 44,800 | 55,800 | 29,338 | -11,000 |
| 12 702 Association & Membership Fees - Individuals | 0 | | 0 | 0 | 350 | 0 |
| Total Fees & Contract Services | 44,800 | | 44,800 | 55,800 | 29,688 | -11,000 |
| Total SPECIAL EDUCATION | 14,124,718 | 80,941 | 14,205,659 | 14,005,952 | 13,963,198 | 199,707 |

Brant Haldimand Norfolk Catholic District School Board

2015-2016 Revised Expenditure Estimates before TCA

| | Prelim Budget | Revised Change | Revised Budget | Revised 2014-2015 | Actual 2014-2015 | Increase (Decrease) |
|--|------------------|----------------|------------------|-------------------|------------------|---------------------|
| SCHOOL MANAGEMENT | | | | | | |
| Salaries & Wages | | | | | | |
| Total Salaries & Wages | 6,846,724 | 43,273 | 6,889,997 | 6,840,594 | 6,751,506 | 49,403 |
| Employee Benefits | | | | | | |
| Total Employee Benefits | 980,992 | | 980,992 | 1,014,392 | 1,119,998 | -33,400 |
| Staff Development | | | | | | |
| 15 315 Professional Development - Academic & S.O.'s | 23,000 | -1,500 | 21,500 | 23,000 | 18,660 | -1,500 |
| 15 317 Professional Development - Non Teaching | 12,735 | | 12,735 | 12,735 | | 0 |
| Total Staff Development | 35,735 | -1,500 | 34,235 | 35,735 | 18,660 | -1,500 |
| Supplies & Services | | | | | | |
| 15 324 School Initiatives | 0 | | 0 | 0 | 12,302 | 0 |
| 15 325 Program Supplies | 16,200 | 88 | 16,288 | 16,200 | 11,672 | 88 |
| 15 335 Printing & Photocopying - Instructional | 0 | | 0 | 0 | 6,499 | 0 |
| 15 336 Printing & Photocopying - Non-instructional | 0 | | 0 | 0 | 18,882 | 0 |
| 15 361 Automobile Reimbursement | 17,000 | | 17,000 | 17,000 | 12,878 | 0 |
| 15 404 Telephone - Cellular | 0 | | 0 | 0 | 10,812 | 0 |
| 15 405 Telephone - Voice | 75,405 | 500 | 75,905 | 75,405 | 61,697 | 500 |
| 15 406 Telephone - Data Communications Services | 0 | | 0 | 0 | 2,982 | 0 |
| 15 407 Postage | 32,046 | | 32,046 | 32,046 | 29,659 | 0 |
| 15 410 Office Supplies & Services | 137,515 | 1,274 | 138,789 | 137,515 | 88,982 | 1,274 |
| 15 415 School Council Supplies | 39,285 | -1,565 | 37,720 | 39,285 | 34,986 | -1,565 |
| Total Supplies & Services | 317,451 | 297 | 317,748 | 317,451 | 291,350 | 297 |
| Replacement of F&E | | | | | | |
| 15 501 Replacement of Furniture & Equipment - General | 9,000 | | 9,000 | 9,000 | 4,237 | 0 |
| 15 502 Replacement of Furniture & Equipment - Computer | 0 | | 0 | 0 | 8,521 | 0 |
| 15 503 Replacement of Furniture & Equipment - Network | 3,350 | | 3,350 | 3,350 | | 0 |
| Total Replacement of F&E | 12,350 | | 12,350 | 12,350 | 12,757 | 0 |
| Fees & Contract Services | | | | | | |
| 15 661 Software Fees & Licenses | 31,900 | 17,000 | 48,900 | 55,110 | 75,585 | -6,210 |
| 15 662 Maintenance Fees - Computer Technology | 116,200 | | 116,200 | 116,200 | 85,514 | 0 |
| 15 701 Association & Membership Fees - Board | 2,300 | | 2,300 | 2,300 | | 0 |
| 15 719 School Courier | 20,000 | | 20,000 | 20,000 | 15,460 | 0 |
| Total Fees & Contract Services | 170,400 | 17,000 | 187,400 | 193,610 | 176,560 | -6,210 |
| Total SCHOOL MANAGEMENT | 8,363,652 | 59,070 | 8,422,722 | 8,414,132 | 8,370,832 | 8,590 |

**Brant Haldimand Norfolk Catholic District School Board
2015-2016 Revised Expenditure Estimates before TCA**

| | Prelim Budget | Revised Change | Revised Budget | Revised 2014-2015 | Actual 2014-2015 | Increase (Decrease) |
|--|------------------|-------------------|-------------------|----------------------|---------------------|------------------------|
| STUDENT SUPPORT SERVICES | | | | | | |
| Salaries & Wages | | | | | | |
| Total Salaries & Wages | 469,960 | 22,223 | 492,183 | 477,320 | 474,235 | 14,863 |
| Employee Benefits | | | | | | |
| Total Employee Benefits | 89,726 | 2,192 | 91,918 | 98,858 | 90,799 | -6,940 |
| Staff Development | | | | | | |
| 21 317 Professional Development - Non Teaching | 900 | | 900 | 900 | | 0 |
| Total Staff Development | 900 | | 900 | 900 | | 0 |
| Supplies & Services | | | | | | |
| 21 361 Automobile Reimbursement | 10,000 | | 10,000 | 10,000 | 7,918 | 0 |
| Total Supplies & Services | 10,000 | | 10,000 | 10,000 | 7,918 | 0 |
| Total STUDENT SUPPORT SERVICES | 570,586 | 24,415 | 595,001 | 587,078 | 572,951 | 7,923 |

Brant Haldimand Norfolk Catholic District School Board

2015-2016 Revised Expenditure Estimates before TCA

| | Prelim Budget | Revised Change | Revised Budget | Revised 2014-2015 | Actual 2014-2015 | Increase (Decrease) |
|--|------------------|----------------|------------------|-------------------|------------------|---------------------|
| COMPUTER SERVICES | | | | | | |
| Salaries & Wages | | | | | | |
| Total Salaries & Wages | 784,742 | 20,580 | 805,322 | 790,853 | 768,418 | 14,469 |
| Employee Benefits | | | | | | |
| Total Employee Benefits | 199,373 | | 199,373 | 215,384 | 193,307 | -16,011 |
| Staff Development | | | | | | |
| 22 317 Professional Development - Non Teaching | 31,000 | -1,000 | 30,000 | 29,700 | 21,233 | 300 |
| Total Staff Development | 31,000 | -1,000 | 30,000 | 29,700 | 21,233 | 300 |
| Supplies & Services | | | | | | |
| 22 325 Program Supplies | 1,710 | | 1,710 | 1,710 | 1,072 | 0 |
| 22 332 Books & Periodicals | 450 | | 450 | 450 | | 0 |
| 22 336 Printing & Photocopying - Non-instructional | 900 | | 900 | 900 | 122 | 0 |
| 22 361 Automobile Reimbursement | 26,000 | -6,000 | 20,000 | 30,000 | 17,136 | -10,000 |
| 22 402 Repairs - Computer Technology | 20,000 | | 20,000 | 20,000 | 13,088 | 0 |
| 22 404 Telephone - Cellular | 8,500 | | 8,500 | 8,500 | 6,192 | 0 |
| 22 406 Telephone - Data Communications Services | 34,000 | | 34,000 | 39,000 | 36,342 | -5,000 |
| 22 407 Postage | 800 | | 800 | 800 | 184 | 0 |
| 22 410 Office Supplies & Services | 1,500 | | 1,500 | 1,500 | 2,134 | 0 |
| Total Supplies & Services | 93,860 | -6,000 | 87,860 | 102,860 | 76,270 | -15,000 |
| Replacement of F&E | | | | | | |
| 22 501 Replacement of Furniture & Equipment - General | 1,000 | | 1,000 | 1,000 | 2,509 | 0 |
| 22 502 Replacement of Furniture & Equipment - Computer | 5,850 | | 5,850 | 5,850 | 4,779 | 0 |
| Total Replacement of F&E | 6,850 | | 6,850 | 6,850 | 7,289 | 0 |
| Fees & Contract Services | | | | | | |
| 22 653 Other Professional Fees | 38,211 | 21,671 | 59,882 | 42,873 | 628 | 17,009 |
| 22 654 Other Contractual Services | 16,000 | -6,000 | 10,000 | 16,000 | 3,341 | -6,000 |
| 22 662 Maintenance Fees - Computer Technology | 14,252 | -2,000 | 12,252 | 14,252 | 9,225 | -2,000 |
| 22 702 Association & Membership Fees - Individuals | 500 | | 500 | 500 | 499 | 0 |
| Total Fees & Contract Services | 68,963 | 13,671 | 82,634 | 73,625 | 13,692 | 9,009 |
| Total COMPUTER SERVICES | 1,184,788 | 27,251 | 1,212,039 | 1,219,272 | 1,080,209 | -7,233 |

**Brant Haldimand Norfolk Catholic District School Board
2015-2016 Revised Expenditure Estimates before TCA**

| | Prelim Budget | Revised Change | Revised Budget | Revised 2014-2015 | Actual 2014-2015 | Increase (Decrease) |
|--|------------------|-------------------|-------------------|----------------------|---------------------|------------------------|
| LIBRARY SERVICES | | | | | | |
| Salaries & Wages | | | | | | |
| Total Salaries & Wages | 708,329 | 9,813 | 718,142 | 708,329 | 713,236 | 9,813 |
| Employee Benefits | | | | | | |
| Total Employee Benefits | 151,773 | | 151,773 | 147,368 | 151,186 | 4,405 |
| Staff Development | | | | | | |
| 23 317 Professional Development - Non Teaching | 2,000 | | 2,000 | 2,000 | 2,837 | 0 |
| Total Staff Development | 2,000 | | 2,000 | 2,000 | 2,837 | 0 |
| Supplies & Services | | | | | | |
| 23 320 Textbooks & Learning Materials | 5,000 | -2,000 | 3,000 | 5,000 | | -2,000 |
| 23 321 Library Books | 3,000 | -1,000 | 2,000 | 3,000 | 41,407 | -1,000 |
| 23 325 Program Supplies | 16,577 | -2,000 | 14,577 | 16,577 | 14,495 | -2,000 |
| 23 330 Instructional Supplies | 0 | | 0 | 0 | 3,205 | 0 |
| 23 335 Printing & Photocopying - Instructional | 1,500 | | 1,500 | 1,500 | 1,671 | 0 |
| 23 361 Automobile Reimbursement | 1,500 | | 1,500 | 1,500 | 1,939 | 0 |
| 23 404 Telephone - Cellular | 200 | | 200 | 200 | 92 | 0 |
| Total Supplies & Services | 27,777 | -5,000 | 22,777 | 27,777 | 62,809 | -5,000 |
| Fees & Contract Services | | | | | | |
| 23 662 Maintenance Fees - Computer Technology | 17,223 | 16,311 | 33,534 | 32,223 | 39,622 | 1,311 |
| Total Fees & Contract Services | 17,223 | 16,311 | 33,534 | 32,223 | 39,622 | 1,311 |
| Total LIBRARY SERVICES | 907,102 | 21,124 | 928,226 | 917,697 | 969,690 | 10,529 |

**Brant Haldimand Norfolk Catholic District School Board
2015-2016 Revised Expenditure Estimates before TCA**

| | Prelim Budget | Revised Change | Revised Budget | Revised 2014-2015 | Actual 2014-2015 | Increase (Decrease) |
|---|------------------|-------------------|-------------------|----------------------|---------------------|------------------------|
| GUIDANCE SERVICES | | | | | | |
| Salaries & Wages | | | | | | |
| Total Salaries & Wages | 852,746 | 19,257 | 872,003 | 880,841 | 887,310 | -8,838 |
| Employee Benefits | | | | | | |
| Total Employee Benefits | 91,891 | | 91,891 | 92,251 | 91,476 | -360 |
| Supplies & Services | | | | | | |
| 24 330 Instructional Supplies | 0 | | 0 | 0 | 1,556 | 0 |
| 24 335 Printing & Photocopying - Instructional | 0 | | 0 | 0 | 3,309 | 0 |
| Total Supplies & Services | 0 | | 0 | 0 | 4,865 | 0 |
| Replacement of F&E | | | | | | |
| 24 501 Replacement of Furniture & Equipment - General | 0 | | 0 | | 757 | 0 |
| Total Replacement of F&E | 0 | | 0 | | 757 | 0 |
| Total GUIDANCE SERVICES | 944,637 | 19,257 | 963,894 | 973,092 | 984,408 | -9,198 |

Brant Haldimand Norfolk Catholic District School Board 2015-2016 Revised Expenditure Estimates before TCA

| | Prelim Budget | Revised Change | Revised Budget | Revised 2014-2015 | Actual 2014-2015 | Increase (Decrease) |
|--|------------------|-------------------|-------------------|----------------------|---------------------|------------------------|
| TEACHER SUPPORT SERVICES | | | | | | |
| Salaries & Wages | | | | | | |
| Total Salaries & Wages | 979,941 | 9,552 | 989,493 | 979,942 | 976,998 | 9,551 |
| Employee Benefits | | | | | | |
| Total Employee Benefits | 113,201 | | 113,201 | 114,361 | 109,244 | -1,160 |
| Staff Development | | | | | | |
| 25 315 Professional Development - Academic & S.O.'s | 13,300 | 900 | 14,200 | 13,300 | 12,103 | 900 |
| Total Staff Development | 13,300 | 900 | 14,200 | 13,300 | 12,103 | 900 |
| Supplies & Services | | | | | | |
| 25 325 Program Supplies | 36,569 | -2,700 | 33,869 | 37,569 | 7,743 | -3,700 |
| 25 335 Printing & Photocopying - Instructional | 11,000 | -1,250 | 9,750 | 11,000 | 2,700 | -1,250 |
| 25 361 Automobile Reimbursement | 15,000 | -1,305 | 13,695 | 15,000 | 7,594 | -1,305 |
| 25 404 Telephone - Cellular | 1,660 | -400 | 1,260 | 1,660 | 615 | -400 |
| 25 502 Replacement of Furniture & Equipment - Computer | 0 | | 0 | | | 0 |
| Total Supplies & Services | 64,229 | -5,655 | 58,574 | 65,229 | 18,653 | -6,655 |
| Replacement of F&E | | | | | | |
| 25 502 Replacement of Furniture & Equipment - Computer | 0 | | 0 | 0 | 757 | 0 |
| Total Replacement of F&E | 0 | | 0 | 0 | 757 | 0 |
| Fees & Contract Services | | | | | | |
| 25 640 Instructional Advertising | 0 | | 0 | 0 | | 0 |
| 25 701 Association & Membership Fees - Board | 10,000 | | 10,000 | 10,000 | 9,348 | 0 |
| 25 702 Association & Membership Fees - Individuals | 2,277 | -500 | 1,777 | 2,377 | 75 | -600 |
| Total Fees & Contract Services | 12,277 | -500 | 11,777 | 12,377 | 9,423 | -600 |
| Total TEACHER SUPPORT SERVICES | 1,182,948 | 4,297 | 1,187,245 | 1,185,209 | 1,127,178 | 2,036 |

**Brant Haldimand Norfolk Catholic District School Board
2015-2016 Revised Expenditure Estimates before TCA**

| | Prelim Budget | Revised Change | Revised Budget | Revised 2014-2015 | Actual 2014-2015 | Increase (Decrease) |
|--|------------------|-------------------|-------------------|----------------------|---------------------|------------------------|
| GOVERNANCE/TRUSTEES | | | | | | |
| Salaries & Wages | | | | | | |
| Total Salaries & Wages | 64,700 | | 64,700 | 64,700 | 62,957 | 0 |
| Employee Benefits | | | | | | |
| Total Employee Benefits | 2,588 | | 2,588 | 2,588 | 1,627 | 0 |
| Staff Development | | | | | | |
| 31 317 Professional Development - Non Teaching | 23,000 | | 23,000 | 23,000 | 20,013 | 0 |
| Total Staff Development | 23,000 | | 23,000 | 23,000 | 20,013 | 0 |
| Supplies & Services | | | | | | |
| 31 336 Printing & Photocopying - Non-instructional | 3,500 | | 3,500 | 3,500 | 502 | 0 |
| 31 359 Student Trustees | 5,000 | | 5,000 | 5,000 | 2,958 | 0 |
| 31 361 Automobile Reimbursement | 10,000 | | 10,000 | 10,000 | 10,231 | 0 |
| 31 404 Telephone - Cellular | 3,000 | | 3,000 | 3,000 | 3,798 | 0 |
| 31 406 Telephone - Data Communications Services | 3,600 | | 3,600 | 3,600 | 4,805 | 0 |
| 31 407 Postage | 200 | | 200 | 200 | | 0 |
| 31 410 Office Supplies & Services | 500 | | 500 | 500 | 939 | 0 |
| Total Supplies & Services | 25,800 | | 25,800 | 25,800 | 23,233 | 0 |
| Replacement of F&E | | | | | | |
| 31 502 Replacement of Furniture & Equipment - Computer | 2,000 | | 2,000 | 12,000 | 11,624 | -10,000 |
| Total Replacement of F&E | 2,000 | | 2,000 | 12,000 | 11,624 | -10,000 |
| Fees & Contract Services | | | | | | |
| 31 702 Association & Membership Fees - Individuals | 250 | | 250 | 250 | | 0 |
| Total Fees & Contract Services | 250 | | 250 | 250 | | 0 |
| Other Expenses | | | | | | |
| 31 725 Miscellaneous | 5,000 | | 5,000 | 5,000 | 1,032 | 0 |
| Total Other Expenses | 5,000 | | 5,000 | 5,000 | 1,032 | 0 |
| Total GOVERNANCE/TRUSTEES | 123,338 | | 123,338 | 133,338 | 120,486 | -10,000 |

Brant Haldimand Norfolk Catholic District School Board 2015-2016 Revised Expenditure Estimates before TCA

| | Prelim Budget | Revised Change | Revised Budget | Revised 2014-2015 | Actual 2014-2015 | Increase (Decrease) |
|---|------------------|-------------------|-------------------|----------------------|---------------------|------------------------|
| SENIOR ADMINISTRATION | | | | | | |
| Salaries & Wages | | | | | | |
| Total Salaries & Wages | 787,858 | | 787,858 | 787,858 | 796,240 | 0 |
| Employee Benefits | | | | | | |
| Total Employee Benefits | 77,047 | | 77,047 | 76,983 | 76,795 | 64 |
| Staff Development | | | | | | |
| 32 315 Professional Development - Academic & S.O.'s | 27,000 | 10,000 | 37,000 | 27,000 | 25,055 | 10,000 |
| 32 316 Professional Memberships - Academic | 1,000 | -700 | 300 | 1,000 | 225 | -700 |
| Total Staff Development | 28,000 | 9,300 | 37,300 | 28,000 | 25,280 | 9,300 |
| Supplies & Services | | | | | | |
| 32 322 Books & Periodicals | 2,250 | | 2,250 | 2,250 | 1,929 | 0 |
| 32 325 Program Supplies | 5,375 | | 5,375 | 5,375 | 1,595 | 0 |
| 32 336 Printing & Photocopying - Non-instructional | 8,200 | -4,200 | 4,000 | 8,200 | 1,939 | -4,200 |
| 32 361 Automobile Reimbursement | 9,500 | | 9,500 | 9,500 | 4,057 | 0 |
| 32 404 Telephone - Cellular | 10,000 | | 10,000 | 10,000 | 4,809 | 0 |
| 32 406 Telephone - Data Communications Services | 1,000 | | 1,000 | 1,000 | 961 | 0 |
| 32 410 Office Supplies & Services | 0 | | 0 | 0 | 0 | 0 |
| Total Supplies & Services | 36,325 | -4,200 | 32,125 | 36,325 | 15,289 | -4,200 |
| Fees & Contract Services | | | | | | |
| 32 701 Association & Membership Fees - Board | 200 | -200 | 0 | 200 | | -200 |
| 32 702 Association & Membership Fees - Individuals | 10,900 | | 10,900 | 10,900 | 8,383 | 0 |
| Total Fees & Contract Services | 11,100 | -200 | 10,900 | 11,100 | 8,383 | -200 |
| Other Expenses | | | | | | |
| 32 725 Miscellaneous | 1,500 | | 1,500 | 1,500 | 1,277 | 0 |
| Total Other Expenses | 1,500 | | 1,500 | 1,500 | 1,277 | 0 |
| Total SENIOR ADMINISTRATION | 941,830 | 4,900 | 946,730 | 941,766 | 923,265 | 4,964 |

Brant Haldimand Norfolk Catholic District School Board

2015-2016 Revised Expenditure Estimates before TCA

| | Prelim Budget | Revised Change | Revised Budget | Revised 2014-2015 | Actual 2014-2015 | Increase (Decrease) |
|---|---------------|----------------|----------------|-------------------|------------------|---------------------|
| ADMINISTRATION AND OTHER SUPPORT | | | | | | |
| Salaries & Wages | | | | | | |
| Total Salaries & Wages | 125,139 | 210 | 125,349 | 125,139 | 162,006 | 210 |
| Employee Benefits | | | | | | |
| Total Employee Benefits | 28,233 | | 28,233 | 28,392 | 34,671 | -159 |
| Staff Development | | | | | | |
| 33 317 Professional Development - Non Teaching | 6,100 | | 6,100 | 6,100 | 4,512 | 0 |
| Total Staff Development | 6,100 | | 6,100 | 6,100 | 4,512 | 0 |
| Supplies & Services | | | | | | |
| 33 336 Printing & Photocopying - Non-instructional | 500 | | 500 | 300 | 2,604 | 200 |
| 33 361 Automobile Reimbursement | 1,700 | | 1,700 | 900 | 1,541 | 800 |
| 33 404 Telephone - Cellular | 1,200 | | 1,200 | 1,200 | 1,091 | 0 |
| 33 405 Telephone - Voice | 13,000 | | 13,000 | 13,000 | 14,484 | 0 |
| 33 406 Telephone - Data Communications Services | 1,800 | | 1,800 | 1,800 | 1,498 | 0 |
| 33 407 Postage | 16,000 | | 16,000 | 16,000 | 7,149 | 0 |
| 33 410 Office Supplies & Services | 9,100 | | 9,100 | 9,100 | 8,407 | 0 |
| Total Supplies & Services | 43,300 | | 43,300 | 42,300 | 36,774 | 1,000 |
| Replacement of F&E | | | | | | |
| 33 501 Replacement of Furniture & Equipment - General | 0 | | 0 | 0 | 1,609 | 0 |
| Total Replacement of F&E | 0 | | 0 | 0 | 1,609 | 0 |
| Fees & Contract Services | | | | | | |
| 33 640 Instructional Advertising | 9,000 | 9,500 | 18,500 | 24,200 | 11,945 | -5,700 |
| 33 652 Legal Fees | 15,000 | | 15,000 | 15,000 | 71,975 | 0 |
| 33 653 Other Professional Fees | 0 | | 0 | 0 | 35,756 | 0 |
| 33 654 Other Contractual Services | 2,500 | | 2,500 | 2,500 | 1,728 | 0 |
| 33 662 Maintenance Fees - Computer Technology | 30,000 | | 30,000 | 30,000 | 25,959 | 0 |
| 33 672 Liability Insurance | 0 | | 0 | | -300 | 0 |
| 33 701 Association & Membership Fees - Board | 49,000 | | 49,000 | 49,000 | 45,394 | 0 |
| 33 702 Association & Membership Fees - Individuals | 750 | | 750 | 750 | 704 | 0 |
| Total Fees & Contract Services | 106,250 | 9,500 | 115,750 | 121,450 | 193,161 | -5,700 |
| Other Expenses | | | | | | |
| 33 710 Interest | 53,590 | -30,000 | 23,590 | 53,590 | 26 | -30,000 |
| 33 725 Miscellaneous | 20,400 | 500 | 20,900 | 20,400 | 17,779 | 500 |
| 33 729 Foreign Exchange Gain/Loss | 10,000 | | 10,000 | 10,000 | 3,029 | 0 |

**Brant Haldimand Norfolk Catholic District School Board
2015-2016 Revised Expenditure Estimates before TCA**

| | Prelim Budget | Revised Change | Revised Budget | Revised 2014-2015 | Actual 2014-2015 | Increase (Decrease) |
|---|------------------|-------------------|-------------------|----------------------|---------------------|------------------------|
| Total Other Expenses | 83,990 | -29,500 | 54,490 | 83,990 | 20,834 | -29,500 |
| Amortization | | | | | | |
| 33 790 Amortization | 46,434 | | 46,434 | 46,434 | 44,104 | 0 |
| Total Amortization | 46,434 | | 46,434 | 46,434 | 44,104 | 0 |
| Total ADMINISTRATION AND OTHER SUPPORT | 439,446 | -19,790 | 419,656 | 453,805 | 497,670 | -34,149 |

Brant Haldimand Norfolk Catholic District School Board

2015-2016 Revised Expenditure Estimates before TCA

| | Prelim Budget | Revised Change | Revised Budget | Revised 2014-2015 | Actual 2014-2015 | Increase (Decrease) |
|---|----------------|----------------|----------------|-------------------|------------------|---------------------|
| HUMAN RESOURCES ADMINISTRATION | | | | | | |
| Salaries & Wages | | | | | | |
| Total Salaries & Wages | 424,869 | -9,513 | 415,356 | 438,366 | 359,882 | -23,010 |
| Employee Benefits | | | | | | |
| Total Employee Benefits | 96,463 | | 96,463 | 104,450 | 75,359 | -7,987 |
| Staff Development | | | | | | |
| 34 317 Professional Development - Non Teaching | 4,550 | | 4,550 | 4,550 | 3,422 | 0 |
| 34 318 Professional Memberships - Non Teaching | 1,400 | | 1,400 | 1,400 | 460 | 0 |
| Total Staff Development | 5,950 | | 5,950 | 5,950 | 3,882 | 0 |
| Supplies & Services | | | | | | |
| 34 322 Books & Periodicals | 1,500 | | 1,500 | 1,500 | 382 | 0 |
| 34 361 Automobile Reimbursement | 2,000 | | 2,000 | 2,000 | 242 | 0 |
| 34 410 Office Supplies & Services | 2,500 | | 2,500 | 2,500 | 2,127 | 0 |
| 34 421 Recruitment of Staff | 20,000 | | 20,000 | 20,000 | 31,641 | 0 |
| 34 501 Replacement of Furniture & Equipment - General | 0 | | 0 | | 715 | 0 |
| Total Supplies & Services | 26,000 | | 26,000 | 26,000 | 35,107 | 0 |
| Fees & Contract Services | | | | | | |
| 34 650 Labour Relations | 125,000 | | 125,000 | 125,000 | 94,014 | 0 |
| 34 653 Other Professional Fees | 5,000 | 15,000 | 20,000 | 5,000 | 6,829 | 15,000 |
| 34 654 Other Contractual Services | 30,000 | | 30,000 | 30,000 | 13,152 | 0 |
| 34 661 Software Fees & Licenses | 13,720 | | 13,720 | 41,310 | 30,754 | -27,590 |
| 34 662 Maintenance Fees - Computer Technology | 0 | 7,000 | 7,000 | 0 | 6,630 | 7,000 |
| 34 702 Association & Membership Fees - Individuals | 1,400 | | 1,400 | 1,400 | 820 | 0 |
| Total Fees & Contract Services | 175,120 | 22,000 | 197,120 | 202,710 | 152,199 | -5,590 |
| Total HUMAN RESOURCES ADMINISTRATION | 728,402 | 12,487 | 740,889 | 777,476 | 626,429 | -36,587 |

**Brant Haldimand Norfolk Catholic District School Board
2015-2016 Revised Expenditure Estimates before TCA**

| | Prelim Budget | Revised Change | Revised Budget | Revised 2014-2015 | Actual 2014-2015 | Increase (Decrease) |
|---|------------------|-------------------|-------------------|----------------------|---------------------|------------------------|
| INFORMATION TECHNOLOGY | | | | | | |
| Salaries & Wages | | | | | | |
| Total Salaries & Wages | 58,113 | 581 | 58,694 | 58,113 | 51,552 | 581 |
| Employee Benefits | | | | | | |
| Total Employee Benefits | 15,321 | | 15,321 | 15,317 | 15,186 | 4 |
| Replacement of F&E | | | | | | |
| 35 503 Replacement of Furniture & Equipment - Network | 3,350 | | 3,350 | 3,350 | 3,558 | 0 |
| Total Replacement of F&E | 3,350 | | 3,350 | 3,350 | 3,558 | 0 |
| Fees & Contract Services | | | | | | |
| 35 661 Software Fees & Licenses | 11,000 | | 11,000 | 10,710 | 10,726 | 290 |
| Total Fees & Contract Services | 11,000 | | 11,000 | 10,710 | 10,726 | 290 |
| Total INFORMATION TECHNOLOGY | 87,784 | 581 | 88,365 | 87,490 | 81,022 | 875 |

Brant Haldimand Norfolk Catholic District School Board

2015-2016 Revised Expenditure Estimates before TCA

| | Prelim Budget | Revised Change | Revised Budget | Revised 2014-2015 | Actual 2014-2015 | Increase (Decrease) |
|--|------------------|-------------------|-------------------|----------------------|---------------------|------------------------|
| DIRECTOR'S OFFICE | | | | | | |
| Salaries & Wages | | | | | | |
| Total Salaries & Wages | 178,102 | 32,102 | 210,204 | 177,446 | 180,201 | 32,758 |
| Employee Benefits | | | | | | |
| Total Employee Benefits | 44,114 | | 44,114 | 46,431 | 42,778 | -2,317 |
| Staff Development | | | | | | |
| 36 317 Professional Development - Non Teaching | 1,800 | | 1,800 | 1,800 | 1,059 | 0 |
| Total Staff Development | 1,800 | | 1,800 | 1,800 | 1,059 | 0 |
| Supplies & Services | | | | | | |
| 36 336 Printing & Photocopying - Non-instructional | 3,900 | | 3,900 | 3,900 | 1,148 | 0 |
| 36 361 Automobile Reimbursement | 1,000 | | 1,000 | 1,000 | 206 | 0 |
| 36 404 Telephone - Cellular | 1,000 | | 1,000 | 1,000 | 311 | 0 |
| 36 405 Telephone - Voice | 1,500 | | 1,500 | 1,500 | 140 | 0 |
| 36 406 Telephone - Data Communications Services | 1,500 | | 1,500 | 1,500 | | 0 |
| 36 410 Office Supplies & Services | 6,455 | | 6,455 | 6,455 | 3,436 | 0 |
| Total Supplies & Services | 15,355 | | 15,355 | 15,355 | 5,241 | 0 |
| Replacement of F&E | | | | | | |
| 36 501 Replacement of Furniture & Equipment - General | 1,800 | | 1,800 | 1,800 | 980 | 0 |
| 36 502 Replacement of Furniture & Equipment - Computer | 1,350 | | 1,350 | 1,350 | 1,697 | 0 |
| Total Replacement of F&E | 3,150 | | 3,150 | 3,150 | 2,676 | 0 |
| Fees & Contract Services | | | | | | |
| 36 653 Other Professional Fees | 15,000 | -15,000 | 0 | 15,000 | | -15,000 |
| 36 702 Association & Membership Fees - Individuals | 0 | | 0 | | 204 | 0 |
| Total Fees & Contract Services | 15,000 | -15,000 | 0 | 15,000 | 204 | -15,000 |
| Total DIRECTOR'S OFFICE | 257,521 | 17,102 | 274,623 | 259,182 | 232,160 | 15,441 |

**Brant Haldimand Norfolk Catholic District School Board
2015-2016 Revised Expenditure Estimates before TCA**

| | Prelim Budget | Revised Change | Revised Budget | Revised 2014-2015 | Actual 2014-2015 | Increase (Decrease) |
|--|------------------|-------------------|-------------------|----------------------|---------------------|------------------------|
| PAYROLL ADMINISTRATION | | | | | | |
| Salaries & Wages | | | | | | |
| Total Salaries & Wages | 149,769 | 35,464 | 185,233 | 149,769 | 149,769 | 35,464 |
| Employee Benefits | | | | | | |
| Total Employee Benefits | 40,965 | | 40,965 | 40,951 | 40,875 | 14 |
| Staff Development | | | | | | |
| 37 317 Professional Development - Non Teaching | 1,500 | | 1,500 | 1,500 | 977 | 0 |
| Total Staff Development | 1,500 | | 1,500 | 1,500 | 977 | 0 |
| Supplies & Services | | | | | | |
| 37 361 Automobile Reimbursement | 500 | | 500 | 500 | 175 | 0 |
| 37 410 Office Supplies & Services | 1,500 | | 1,500 | 1,500 | 1,567 | 0 |
| Total Supplies & Services | 2,000 | | 2,000 | 2,000 | 1,743 | 0 |
| Fees & Contract Services | | | | | | |
| 37 654 Other Contractual Services | 66,000 | | 66,000 | 66,000 | 62,887 | 0 |
| 37 662 Maintenance Fees - Computer Technology | 16,200 | -7,000 | 9,200 | 16,200 | 6,630 | -7,000 |
| 37 702 Association & Membership Fees - Individuals | 400 | | 400 | 400 | 204 | 0 |
| Total Fees & Contract Services | 82,600 | -7,000 | 75,600 | 82,600 | 69,722 | -7,000 |
| Total PAYROLL ADMINISTRATION | 276,834 | 28,464 | 305,298 | 276,820 | 263,085 | 28,478 |

Brant Haldimand Norfolk Catholic District School Board

2015-2016 Revised Expenditure Estimates before TCA

| | Prelim Budget | Revised Change | Revised Budget | Revised 2014-2015 | Actual 2014-2015 | Increase (Decrease) |
|--|------------------|-------------------|-------------------|----------------------|---------------------|------------------------|
| FINANCE | | | | | | |
| Salaries & Wages | | | | | | |
| Total Salaries & Wages | 349,155 | 34,123 | 383,278 | 346,515 | 311,876 | 36,763 |
| Employee Benefits | | | | | | |
| Total Employee Benefits | 80,340 | | 80,340 | 79,687 | 75,176 | 653 |
| Staff Development | | | | | | |
| 38 317 Professional Development - Non Teaching | 3,500 | | 3,500 | 3,500 | 2,385 | 0 |
| 38 318 Professional Memberships - Non Teaching | 2,400 | | 2,400 | 2,400 | 1,708 | 0 |
| Total Staff Development | 5,900 | | 5,900 | 5,900 | 4,093 | 0 |
| Supplies & Services | | | | | | |
| 38 336 Printing & Photocopying - Non-instructional | 4,000 | | 4,000 | 4,000 | 188 | 0 |
| 38 361 Automobile Reimbursement | 500 | | 500 | 500 | 250 | 0 |
| 38 410 Office Supplies & Services | 3,400 | | 3,400 | 3,400 | 1,969 | 0 |
| Total Supplies & Services | 7,900 | | 7,900 | 7,900 | 2,407 | 0 |
| Replacement of F&E | | | | | | |
| 38 501 Replacement of Furniture & Equipment - General | 2,000 | | 2,000 | 2,000 | 546 | 0 |
| 38 502 Replacement of Furniture & Equipment - Computer | 3,000 | | 3,000 | 3,000 | 986 | 0 |
| Total Replacement of F&E | 5,000 | | 5,000 | 5,000 | 1,532 | 0 |
| Fees & Contract Services | | | | | | |
| 38 640 Instructional Advertising | 2,655 | | 2,655 | 2,655 | | 0 |
| 38 651 Audit Fees | 55,000 | | 55,000 | 55,000 | 47,435 | 0 |
| 38 653 Other Professional Fees | 22,500 | -20,000 | 2,500 | 2,500 | 25,540 | 0 |
| 38 654 Other Contractual Services | 4,000 | | 4,000 | 4,000 | 1,158 | 0 |
| 38 661 Software Fees & Licenses | 8,000 | | 8,000 | 8,000 | 6,680 | 0 |
| 38 662 Maintenance Fees - Computer Technology | 56,000 | | 56,000 | 56,000 | 49,828 | 0 |
| 38 702 Association & Membership Fees - Individuals | 1,200 | | 1,200 | 1,200 | 1,142 | 0 |
| Total Fees & Contract Services | 149,355 | -20,000 | 129,355 | 129,355 | 131,783 | 0 |
| Total FINANCE | 597,650 | 14,123 | 611,773 | 574,357 | 526,867 | 37,416 |

**Brant Haldimand Norfolk Catholic District School Board
2015-2016 Revised Expenditure Estimates before TCA**

| | Prelim Budget | Revised Change | Revised Budget | Revised 2014-2015 | Actual 2014-2015 | Increase (Decrease) |
|--|------------------|-------------------|-------------------|----------------------|---------------------|------------------------|
| PURCHASING AND PROCUREMENT | | | | | | |
| Salaries & Wages | | | | | | |
| Total Salaries & Wages | 66,085 | 11,586 | 77,671 | 66,085 | 66,085 | 11,586 |
| Employee Benefits | | | | | | |
| Total Employee Benefits | 16,314 | | 16,314 | 16,301 | 16,160 | 13 |
| Staff Development | | | | | | |
| 39 317 Professional Development - Non Teaching | 1,000 | | 1,000 | 1,000 | 397 | 0 |
| 39 318 Professional Memberships - Non Teaching | 500 | | 500 | 600 | 419 | -100 |
| Total Staff Development | 1,500 | | 1,500 | 1,600 | 816 | -100 |
| Supplies & Services | | | | | | |
| 39 361 Automobile Reimbursement | 500 | | 500 | 500 | 338 | 0 |
| 39 404 Telephone - Cellular | 600 | | 600 | 600 | 392 | 0 |
| 39 410 Office Supplies & Services | 100 | | 100 | 100 | 329 | 0 |
| Total Supplies & Services | 1,200 | | 1,200 | 1,200 | 1,060 | 0 |
| Fees & Contract Services | | | | | | |
| 39 702 Association & Membership Fees - Individuals | 500 | | 500 | 400 | 439 | 100 |
| Total Fees & Contract Services | 500 | | 500 | 400 | 439 | 100 |
| Total PURCHASING AND PROCUREMENT | 85,599 | 11,586 | 97,185 | 85,586 | 84,560 | 11,599 |

Brant Haldimand Norfolk Catholic District School Board

2015-2016 Revised Expenditure Estimates before TCA

| | Prelim Budget | Revised Change | Revised Budget | Revised 2014-2015 | Actual 2014-2015 | Increase (Decrease) |
|--|---------------|----------------|----------------|-------------------|------------------|---------------------|
| SCHOOL OPERATIONS | | | | | | |
| Salaries & Wages | | | | | | |
| Total Salaries & Wages | 3,983,648 | 12,637 | 3,996,285 | 3,875,095 | 3,991,405 | 121,190 |
| Employee Benefits | | | | | | |
| Total Employee Benefits | 1,045,766 | 0 | 1,045,766 | 1,069,449 | 977,658 | -23,683 |
| Staff Development | | | | | | |
| 40 317 Professional Development - Non Teaching | 3,000 | | 3,000 | 3,000 | 7,100 | 0 |
| Total Staff Development | 3,000 | | 3,000 | 3,000 | 7,100 | 0 |
| Supplies & Services | | | | | | |
| 40 340 Plant Operations Supplies | 262,735 | | 262,735 | 262,735 | 251,232 | 0 |
| 40 341 Electricity | 1,619,139 | 41,103 | 1,660,242 | 1,457,909 | 1,657,364 | 202,333 |
| 40 343 Heating - Gas | 412,593 | -50,438 | 362,155 | 376,112 | 369,792 | -13,957 |
| 40 346 Water & Sewage | 192,505 | | 192,505 | 185,265 | 184,399 | 7,240 |
| 40 361 Automobile Reimbursement | 15,000 | -7,400 | 7,600 | 15,000 | 2,533 | -7,400 |
| 40 404 Telephone - Cellular | 2,000 | | 2,000 | 2,000 | 636 | 0 |
| 40 430 Maintenance Supplies | 50,000 | | 50,000 | 50,000 | 51,181 | 0 |
| 40 435 Caretakers Supplies | 3,500 | | 3,500 | 3,500 | 652 | 0 |
| Total Supplies & Services | 2,557,472 | -16,735 | 2,540,737 | 2,352,521 | 2,517,790 | 188,216 |
| Replacement of F&E | | | | | | |
| 40 501 Replacement of Furniture & Equipment - General | 35,000 | | 35,000 | 35,000 | 43,778 | 0 |
| 40 502 Replacement of Furniture & Equipment - Computer | 1,800 | | 1,800 | 1,800 | | 0 |
| Total Replacement of F&E | 36,800 | | 36,800 | 36,800 | 43,778 | 0 |
| Rental Expenses | | | | | | |
| 40 610 Rental/Lease - Instructional Accommodation | 0 | | 0 | 7,968 | | -7,968 |
| Total Rental Expenses | 0 | | 0 | 7,968 | | -7,968 |
| Fees & Contract Services | | | | | | |
| 40 654 Other Contractual Services | 700,000 | | 700,000 | 700,000 | 944,303 | 0 |
| 40 661 Software Fees & Licenses | 22,000 | | 22,000 | 22,000 | 32,680 | 0 |
| 40 681 Moving of Portables | 10,000 | | 10,000 | 10,000 | | 0 |
| Total Fees & Contract Services | 732,000 | | 732,000 | 732,000 | 976,983 | 0 |
| Amortization | | | | | | |
| 40 790 Amortization | 3,944,938 | | 3,944,938 | 3,944,938 | 3,923,657 | 0 |
| Total Amortization | 3,944,938 | | 3,944,938 | 3,944,938 | 3,923,657 | 0 |

Brant Haldimand Norfolk Catholic District School Board
2015-2016 Revised Expenditure Estimates before TCA

| | Prelim Budget | Revised Change | Revised Budget | Revised 2014-2015 | Actual 2014-2015 | Increase (Decrease) |
|-------------------------|------------------|-------------------|-------------------|----------------------|---------------------|------------------------|
| Total SCHOOL OPERATIONS | 12,303,624 | -4,098 | 12,299,526 | 12,021,771 | 12,438,371 | 277,755 |

Brant Haldimand Norfolk Catholic District School Board

2015-2016 Revised Expenditure Estimates before TCA

| | Prelim Budget | Revised Change | Revised Budget | Revised 2014-2015 | Actual 2014-2015 | Increase (Decrease) |
|---|---------------|----------------|----------------|-------------------|------------------|---------------------|
| SCHOOL MAINTENANCE | | | | | | |
| Salaries & Wages | | | | | | |
| Total Salaries & Wages | 718,595 | 16,578 | 735,173 | 757,283 | 644,247 | -22,110 |
| Employee Benefits | | | | | | |
| Total Employee Benefits | 186,538 | | 186,538 | 188,506 | 164,903 | -1,968 |
| Staff Development | | | | | | |
| 41 317 Professional Development - Non Teaching | 2,500 | | 2,500 | 2,500 | | 0 |
| Total Staff Development | 2,500 | | 2,500 | 2,500 | | 0 |
| Supplies & Services | | | | | | |
| 41 340 Plant Operations Supplies | 0 | | 0 | | 1,825 | 0 |
| 41 361 Automobile Reimbursement | 15,000 | | 15,000 | 15,000 | | 0 |
| 41 370 Vehicle Fuel | 30,000 | | 30,000 | 30,000 | 32,777 | 0 |
| 41 401 Repairs - Furniture & Equipment | 1,000 | | 1,000 | 1,000 | | 0 |
| 41 404 Telephone - Cellular | 6,000 | | 6,000 | 6,000 | 3,628 | 0 |
| 41 430 Maintenance Supplies | 125,000 | | 125,000 | 125,000 | 223,169 | 0 |
| 41 431 Maintenance Services | 385,000 | 24,300 | 409,300 | 385,000 | 854,472 | 24,300 |
| 41 432 Landscaping | 6,000 | | 6,000 | 6,000 | 119 | 0 |
| 41 434 Building & Grounds (School Based) | 61,368 | | 61,368 | 61,368 | 14,579 | 0 |
| 41 438 Municipal Improvements | 5,000 | | 5,000 | 5,000 | 56 | 0 |
| 41 439 Local Improvement Supplies | 10,000 | | 10,000 | 10,000 | | 0 |
| 41 440 Vehicle Maintenance & Supplies | 10,000 | | 10,000 | 10,000 | 17,698 | 0 |
| Total Supplies & Services | 654,368 | 24,300 | 678,668 | 654,368 | 1,148,322 | 24,300 |
| Replacement of F&E | | | | | | |
| 41 501 Replacement of Furniture & Equipment - General | 4,500 | | 4,500 | 4,500 | | 0 |
| Total Replacement of F&E | 4,500 | | 4,500 | 4,500 | | 0 |
| Interest Charges on Capital | | | | | | |
| 41 754 Debenture Interest - post May 15, 1998 | 74,866 | | 74,866 | 78,617 | 78,617 | -3,751 |
| Total Interest Charges on Capital | 74,866 | | 74,866 | 78,617 | 78,617 | -3,751 |
| Fees & Contract Services | | | | | | |
| 41 653 Other Professional Fees | 2,000 | | 2,000 | 2,000 | 60,957 | 0 |
| 41 654 Other Contractual Services | 8,000 | 18,000 | 26,000 | 8,000 | 799 | 18,000 |
| 41 661 Software Fees & Licenses | 22,000 | | 22,000 | 22,000 | 32,680 | 0 |
| 41 671 Property Insurance | 120,793 | | 120,793 | 120,793 | 111,378 | 0 |
| 41 672 Liability Insurance | 92,000 | | 92,000 | 92,000 | 59,579 | 0 |
| 41 673 Vehicle Insurance | 11,000 | | 11,000 | 11,000 | 8,580 | 0 |

**Brant Haldimand Norfolk Catholic District School Board
2015-2016 Revised Expenditure Estimates before TCA**

| | Prelim Budget | Revised Change | Revised Budget | Revised 2014-2015 | Actual 2014-2015 | Increase (Decrease) |
|--|------------------|-------------------|-------------------|----------------------|---------------------|------------------------|
| 41 702 Association & Membership Fees - Individuals | 2,000 | | 2,000 | 2,000 | 817 | 0 |
| Total Fees & Contract Services | 257,793 | 18,000 | 275,793 | 257,793 | 274,791 | 18,000 |
| Total SCHOOL MAINTENANCE | 1,899,160 | 58,878 | 1,958,038 | 1,943,567 | 2,310,880 | 14,471 |
| SCHOOL RENEWAL | | | | | | |
| Supplies & Services | | | | | | |
| 42 760 Local Improvements | 821,625 | -476 | 821,149 | 846,093 | 551,392 | -24,944 |
| Total Supplies & Services | 821,625 | -476 | 821,149 | 846,093 | 551,392 | -24,944 |
| Total SCHOOL RENEWAL | 821,625 | -476 | 821,149 | 846,093 | 551,392 | -24,944 |
| NEW PUPIL PLACES | | | | | | |
| Interest Charges on Capital | | | | | | |
| 43 754 Debenture Interest - post May 15, 1998 | 2,295,295 | | 2,295,295 | 2,356,823 | 2,342,728 | -61,528 |
| 43 761 Capital Loan Interest | 6,000 | | 6,000 | 7,200 | 7,200 | -1,200 |
| Total Interest Charges on Capital | 2,301,295 | | 2,301,295 | 2,364,023 | 2,349,928 | -62,728 |
| Total NEW PUPIL PLACES | 2,301,295 | | 2,301,295 | 2,364,023 | 2,349,928 | -62,728 |

Brant Haldimand Norfolk Catholic District School Board

2015-2016 Revised Expenditure Estimates before TCA

| | Prelim Budget | Revised Change | Revised Budget | Revised 2014-2015 | Actual 2014-2015 | Increase (Decrease) |
|---|------------------|-------------------|-------------------|----------------------|---------------------|------------------------|
| OP & MAINT/CAPITAL-NON INSTRUCTIONAL | | | | | | |
| Salaries & Wages | | | | | | |
| Total Salaries & Wages | 41,314 | 413 | 41,727 | 51,854 | 41,374 | -10,127 |
| Employee Benefits | | | | | | |
| Total Employee Benefits | 11,832 | | 11,832 | 12,728 | 11,635 | -896 |
| Supplies & Services | | | | | | |
| 44 336 Printing & Photocopying - Non-instructional | 3,000 | | 3,000 | 3,000 | 359 | 0 |
| 44 340 Plant Operations Supplies | 0 | | 0 | 0 | 6,715 | 0 |
| 44 341 Electricity | 56,885 | | 56,885 | 51,369 | 52,084 | 5,516 |
| 44 343 Heating - Gas | 9,041 | | 9,041 | 8,341 | 14,115 | 700 |
| 44 346 Water & Sewage | 3,030 | | 3,030 | 2,701 | 3,378 | 329 |
| 44 361 Automobile Reimbursement | 0 | | 0 | 0 | 585 | 0 |
| 44 405 Telephone - Voice | 4,200 | | 4,200 | 4,200 | 348 | 0 |
| 44 410 Office Supplies & Services | 2,500 | | 2,500 | 2,500 | 2,878 | 0 |
| 44 430 Maintenance Supplies | 45,000 | | 45,000 | 45,000 | 41,058 | 0 |
| 44 431 Maintenance Services | 20,000 | | 20,000 | 20,000 | 86,059 | 0 |
| 44 440 Vehicle Maintenance & Supplies | 0 | | 0 | 0 | 67 | 0 |
| Total Supplies & Services | 143,656 | | 143,656 | 137,111 | 207,646 | 6,545 |
| Replacement of F&E | | | | | | |
| 44 501 Replacement of Furniture & Equipment - General | 2,000 | | 2,000 | 2,000 | 3,831 | 0 |
| Total Replacement of F&E | 2,000 | | 2,000 | 2,000 | 3,831 | 0 |
| Interest Charges on Capital | | | | | | |
| 44 754 Debenture Interest - post May 15, 1998 | 40,343 | | 40,343 | 42,364 | 42,364 | -2,021 |
| Total Interest Charges on Capital | 40,343 | | 40,343 | 42,364 | 42,364 | -2,021 |
| Rental Expenses | | | | | | |
| 44 611 Rental/Lease - Non-Instructional Accommodation | 18,484 | | 18,484 | 25,500 | 20,823 | -7,016 |
| Total Rental Expenses | 18,484 | | 18,484 | 25,500 | 20,823 | -7,016 |
| Fees & Contract Services | | | | | | |
| 44 654 Other Contractual Services | 36,284 | | 36,284 | 36,284 | 30,014 | 0 |
| Total Fees & Contract Services | 36,284 | | 36,284 | 36,284 | 30,014 | 0 |
| Total OP & MAINT/CAPITAL-NON INSTRUCTIONAL | 293,913 | 413 | 294,326 | 307,841 | 357,688 | -13,515 |

**Brant Haldimand Norfolk Catholic District School Board
2015-2016 Revised Expenditure Estimates before TCA**

| | Prelim Budget | Revised Change | Revised Budget | Revised 2014-2015 | Actual 2014-2015 | Increase (Decrease) |
|---|------------------|-------------------|-------------------|----------------------|---------------------|------------------------|
| DIRECT CAPITAL & DEBT | | | | | | |
| Interest Charges on Capital | | | | | | |
| 45 754 Debenture Interest - post May 15, 1998 | 330,044 | | 330,044 | 341,978 | 341,978 | -11,934 |
| Total Interest Charges on Capital | 330,044 | | 330,044 | 341,978 | 341,978 | -11,934 |
| Other Expenses | | | | | | |
| 45 762 Other Capital | 146,395 | | 146,395 | 146,395 | 146,395 | 0 |
| Total Other Expenses | 146,395 | | 146,395 | 146,395 | 146,395 | 0 |
| Total DIRECT CAPITAL & DEBT | 476,439 | | 476,439 | 488,373 | 488,373 | -11,934 |
| TRANSPORTATION - GENERAL | | | | | | |
| Supplies & Services | | | | | | |
| 50 404 Telephone - Cellular | 0 | | 0 | 0 | 25 | 0 |
| Total Supplies & Services | 0 | | 0 | 0 | 25 | 0 |
| Fees & Contract Services | | | | | | |
| 50 654 Other Contractual Services | 211,190 | | 211,190 | 206,190 | 198,844 | 5,000 |
| Total Fees & Contract Services | 211,190 | | 211,190 | 206,190 | 198,844 | 5,000 |
| Total TRANSPORTATION - GENERAL | 211,190 | | 211,190 | 206,190 | 198,869 | 5,000 |
| TRANSPORTATION - HOME TO SCHOOL | | | | | | |
| Fees & Contract Services | | | | | | |
| 51 654 Other Contractual Services | 4,509,130 | | 4,509,130 | 4,464,130 | 4,306,731 | 45,000 |
| Total Fees & Contract Services | 4,509,130 | | 4,509,130 | 4,464,130 | 4,306,731 | 45,000 |
| Total TRANSPORTATION - HOME TO SCHOOL | 4,509,130 | | 4,509,130 | 4,464,130 | 4,306,731 | 45,000 |

Brant Haldimand Norfolk Catholic District School Board

2015-2016 Revised Expenditure Estimates before TCA

| | Prelim Budget | Revised Change | Revised Budget | Revised 2014-2015 | Actual 2014-2015 | Increase (Decrease) |
|--|------------------|-------------------|-------------------|----------------------|---------------------|------------------------|
| CONTINUING EDUCATION | | | | | | |
| Salaries & Wages | | | | | | |
| Total Salaries & Wages | 219,588 | 16,700 | 236,288 | 226,730 | 201,801 | 9,558 |
| Employee Benefits | | | | | | |
| Total Employee Benefits | 23,226 | 3,300 | 26,526 | 24,026 | 17,803 | 2,500 |
| Staff Development | | | | | | |
| 55 315 Professional Development - Academic & S.O.'s | 2,000 | | 2,000 | 2,000 | 139 | 0 |
| 55 317 Professional Development - Non Teaching | 0 | | 0 | 6,494 | 155 | -6,494 |
| Total Staff Development | 2,000 | | 2,000 | 8,494 | 294 | -6,494 |
| Supplies & Services | | | | | | |
| 55 330 Instructional Supplies | 8,700 | | 8,700 | 8,700 | 7,842 | 0 |
| 55 335 Printing & Photocopying - Instructional | 2,000 | | 2,000 | 2,000 | | 0 |
| 55 361 Automobile Reimbursement | 4,000 | | 4,000 | 4,000 | 4,232 | 0 |
| 55 404 Telephone - Cellular | 300 | | 300 | 300 | 300 | 0 |
| Total Supplies & Services | 15,000 | | 15,000 | 15,000 | 12,373 | 0 |
| Replacement of F&E | | | | | | |
| 55 502 Replacement of Furniture & Equipment - Computer | 0 | | 0 | 7,000 | 9,891 | -7,000 |
| Total Replacement of F&E | 0 | | 0 | 7,000 | 9,891 | -7,000 |
| Fees & Contract Services | | | | | | |
| 55 702 Association & Membership Fees - Individuals | 0 | | 0 | 0 | 989 | 0 |
| Total Fees & Contract Services | 0 | | 0 | 0 | 989 | 0 |
| Total CONTINUING EDUCATION | 259,814 | 20,000 | 279,814 | 281,250 | 243,150 | -1,436 |
| OTHER NON-OPERATING | | | | | | |
| Supplies & Services | | | | | | |
| 59 462 SGF Expense | 3,500,000 | | 3,500,000 | 3,500,000 | 3,614,523 | 0 |
| Total Supplies & Services | 3,500,000 | | 3,500,000 | 3,500,000 | 3,614,523 | 0 |
| Other Expenses | | | | | | |
| 59 722 Claims & Settlements | 0 | | 0 | 0 | 253,442 | 0 |
| Total Other Expenses | 0 | | 0 | 0 | 253,442 | 0 |
| Total OTHER NON-OPERATING | 3,500,000 | | 3,500,000 | 3,500,000 | 3,867,966 | 0 |

Brant Haldimand Norfolk Catholic District School Board
2015-2016 Revised Expenditure Estimates before TCA

| | Prelim Budget | Revised Change | Revised Budget | Revised 2014-2015 | Actual 2014-2015 | Increase (Decrease) |
|---------------------|--------------------|-------------------|--------------------|----------------------|---------------------|------------------------|
| Total Budget | 119,645,195 | 1,490,472 | 121,135,667 | 119,290,662 | 118,427,158 | 1,845,005 |